

## SECTION – V

### GOVERNMENT ORDERS & CIRCULARS REGARDING REGISTRATION OF CONTRACTORS



Copy of :-

#### GOVERNMENT OF TAMIL NADU

#### ABSTRACT

Contract – procedure for registration of contractors promotion of contractors – Fixation of revised fees for application and registration of contractors for Government works – fixation of cost of tender schedule in Public Works Department – orders – issued.

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#### PUBLIC WORKS DEPARTMENT

G.O.Ms.No. 1789

Dated 29.12.1992

Read again :-

1. G.O.Ms.No. 2680 Public Works dt – 12.11.1986

2. G.O.Ms.No. 2306 Public Works dt – 26.11.1987

Read also :-

1. From the Chief Engineer (H&RW) D.O.Lr.No. 47377/ Opp2/ 90-6, dt.27.11-90.

2. From the Chief Engineer (H&RW) Lr.No. 47377/ Oppandum 2/90 – 21dt : 7.1.92

ORDER:-

The Government accept the proposal of the Chief Engineer (Highways and Rural works) in his letter read above and recommended by the Board of Engineers for the in prescription of an uniform procedure in all the wing the Public Works Department, in respect of registration promotion of contractors and fees for registration, cost tender schedules etc., and prescribe the following uniform revised procedures to be followed, in all the wings of Public Works Departments in respect of registration of contractors and other related matters, in super session of earlier orders issued in the G.Os. read above in the matter.

2. The Government direct that the following rates shall be the monetary limit fixed for registering contractors in various classes:-

Class I : Above Rs. 25 lakhs

Class II : Upto Rs. 25 lakhs

Class III : Upto Rs. 10 lakhs

Class IV : Upto Rs. 5 lakhs

Class V : Upto Rs. 2 lakhs

3. The Government also direct that registration in class V shall be done by the Divisional Engineer / Executed Engineer for Works in his jurisdiction and registration for class IV and above by the super indenting Engineer of Highways and Rural Works / Public Works Department for works either in his circle or works pertaining to the Department, throughout the State.

4. Contractors shall register them selves in more than one territorial unit of a Division or circle of the same department, after payment of the requisite application and registration fees, in each case. However, registration in particular territorial unit shall not entail than for registration in another territorial unit of the same department as a matter of right. No

contractor shall permitted to get himself registered, under more than one name in the same territorial area.

5. The registration of a Contractor for works in a Division or a circle of the Department, is on a territorial basis as such, separate registration is not necessary in a special division or a special circle of the same department, for taking up works lying in the Territorial area, covered by the first registration. This restrict will not apply to contractors in Class IV and above, registered as Stats level contractors. The registration in Class V is a applicable to the territorial area of particular division only.

6. Contractors shall be registered separately under each department.

a) Now Contractors, without experiences, in any Government department shall be registered in Class V by the Divisional Engineers, Executive Engineers however or public building concerns having a permanent Engineering organization capable of dealing with contracts in all their stages and prevent track can be considered for registration the appropriate class. They should submit with their application all details above the organization works carried out and financial resources. Partnership firms / individuals shall have satisfactorily executed at least five works of not less than Rs.2 (two) 5 (Five) 10 (Ten) and 25 (Twenty five) lakhs each during the past 4 (Four) years to be considered for registration in the appropriate class i.e. class IV, III, II and I respectively.

b) The new entrants shall remain in the lowers class (Class V) for two years for getting promotional to the next higher class and the contractors should remain for one year in each of the higher class (class IV), and II for getting promotion to the next higher class.

c) The percentage of solvency shall be 30% of the value of the registration sought for.

d) For contractors already registered in a particular class current solvency shall be verified and the extra solvency over and above the solvency applicable to the particular low class in which already registered and that required for the promotional class should be obtained, which promoting to higher classed. A minimum solvency of Rs.10.00 (ten) lakhs, shall be insisted upon, for promoting to class I and

e) The promotion to the next class shall be mainly based on solvency certificate, added to the experience and past performance and the turn over given by the banks shall not be the criterion.

7. The Government further direct that the fees for application and registration of contractors prescribed in G.O.Ms.No.2306, Public Works Department dt. 26.11.87 be modified as followed:-

Application fees:

- |    |  |  |
|----|--|--|
| 1. | class -V<br>(Jurisdiction within territorial Division)               | Rs. 200/- (Two hundred only)           |
| 2. | class -IV, III, II and I<br>(Jurisdiction within territorial Circle) | Rs. 250/- (Two hundred and fifty only) |
| 3. | class -IV, III, II and I with<br>(State level Jurisdiction)          | Rs. 500/- (Five hundred only)          |

Registered on fees:-

- |    |   |                                |
|----|---|--------------------------------|
| 1. | Class V ( Territorial ) Division for Jurisdiction )       | Rs.1000/- (One Thousand only)  |
| 2. | Class IV, III,II and I (Territorial Circle Jurisdiction ) | Rs.2000/- (Two Thousand only)  |
| 3. | Class IV, III and II and ( State level jurisdiction )     | Rs.4000/- (Four Thousand only) |

8. The revised rates of sale price or salaries of tender schedules are as follows :-

- |    |  |                   |
|----|--|-------------------|
| 1. | for works costing upto and including Rs.10,000/-                 | Rs.100 + ST + SC  |
| 2. | for works costing above Rs.10000 upto and including Rs.2.00 lakh | Rs.200 + ST + SC  |
| 3. | for works costing above Rs.2.00 lakhs and uptoRs. 5.00 lakhs     | Rs.500 + ST + SC  |
| 4. | for works costing above Rs.5.00 lakhs and uptoRs. 10.00 lakhs    | Rs.1000 + ST + SC |
| 5. | for works costing above Rs.10.00 lakhs and upto Rs.25.00 lakhs   | Rs.2000 + ST + SC |
| 6. | for works costing above Rs.25.00 lakhs and uptoRs. 50.00 lakhs   | Rs.3000 + ST + SC |
| 7. | for works costing above Rs.50.00 lakhs                           | Rs.5000 + ST + SC |

9. The Government also direct that the operation and of mutual contractual obligations in subsisting shall not be affected and until such time the contract to classification, he should not be

permitted for tender for in order to watch the performance of contractors as to the completuib of work according to schedule Workship and quality of work, a confidential register shall be maintained by the Divisional Engineer / Executive Engineer and a performance report sent by the Divisional Engineer / Executive Engineer about each contractors in Class I,II,III,IV and V. The Super intending Engineers shall take up an annual review of the contractors register and remove such of these contractors who have not tendered for the last two years and who have failed to execute works, as per terms of contract etc.,

10. The Government also so direct for minor offence like non production of Sales Tax and Income Tax certified the Contractors shall be suspended from the list and shall revoked only after payment Rs.500/- (Rupees five hundred only) and after production of the required certificated.

11. The Government also direct that once a contractor has been removed from the list of Contractors, can be considered for re-registration only after one year after providing his benefits with all documents relevant documents.

12. The Chief Engineer (G1.) Public Work Department is requested to send necessary draft amendment to the relevant codal provisions, separately in the Government in due courses.

/ By order of Governor /

V. Sundaram  
Secretary to Govt.

To

The Chief Engineer, (General), Madras-5.

/ true copy)

Copy of Chief Engineer (General) is Endt.No. OTO(A)/1606 dated 22.1.93 addressed to the Superintending Engineers of all circles.

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Copy communicated to the officers of this Department for information and necessary action.

R.N.Krishnan,

Chief Engineers (G1.) PWD.

Offices the Superintending Engineer Pollachi Circle, Endt.No.DB/20/F.50/13C/ dt.19.02.1995.

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Copy of G.O.Ms.No.1789 PWD.dt.29.12.92 is forward in all Executive Engineers of this circle for information and necessary action.

/true copy/

K.Muthusamy  
Secretary

Office of the Executive Engineer, Udumalpet Division, Udumalpet.

Endt.No. Ts/JD/O/F.107 /83C /dt. 11.03.1993.

Copy of G.O.Ms.No.1789 PWD.dt.29.12.92 is forward in all Assistant Executive of this Division for information and necessary action. They are requested to acknowledge the receipt of G.O.

Sd/---P.K. Natarajan  
Executive Engineer

Encl: Copy of G.O.

Copy of :



**GOVERNMENT OF TAMILNADU  
ABSTRACT**

Higher level Committee for Administrative Reforms and Prevention of corruption under the Chairmanship of Justice Thiru G.Ramanujam - First Report - Recommendation on Tender Procedures orders - Issued.

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**Public Works (G2) Department**

**G.O.(Ms) No. 222**

**Dated 08.04.1999.**

**Read :**

1. G.O.(Ms).No.289 / P&AR dated 02.08.98
2. G.O.(Ms).No.1789 / PWD dated 29.12.92
3. From the Joint Secretary to Govt, P&AR Dept.  
D.O Lr.No.39467/N/97-2/dated 22.09.97
4. From the Chief Engineer (General) Lr. No.CII/B/14200/97-1 dated 24.11.1997
5. From the Chief Secretary D.O.Lr.No.64970/P&AR/N 97-3/ dt.3.9.98
6. From the Chief Engineer (General) PWD., Lr.dt 29.10.98
7. From the Chief Secretary Lr.No.C.D.13/98 & 1 / 99, Public (3C)/Dept. dt.1.2.99

**ORDER :**

In the G.O. first read above, the Government constituted a High level committee under the Chairmanship of Justice Thiru.G.Ramanujam to Examine and recommend procedural reforms and other measures for eliminating and preventing corruption in Administration. The above committee has submitted its first Report.

2. The Recommendations No.1 to 46 of the first report of the high level committee relating to purchase and Tender procedures have been examined by Government in consultation with Engineer-in-Chief, Engineer (Buildings).

3. After careful examination the Government pass the following orders on the recommendation No.1.46 of the first report of the high level committee.

<b><u>Recommendation of the High Level Committee</u></b>	<b><u>Order of the Government</u></b>
1. The present system of registration of contractors may be continued with the modification that it will be a comprehensive registration to serve the needs of all Government Departments and Public undertakings in regard to all general engineering works. PWD will handle this registration works.	Accepted. The recommendation shall be implemented.
2. In regard to special works, which are peculiar to certain Department/Undertakings. They may compile their own special registers of contractors for limited and specified purposes.	Accepted. The recommendation shall be implemented.
3. The existing categorisation of contractors into five classes with references to live value of works they are considered competent to execute may continue.	In partial Modification of the orders issued in G.O. Second read above, the Monetary limit for categories of Registration of Contractors shall be revised as follows.  Class I : above Rs.75 Lakhs Class II : upto Rs.75 Lakhs Class III: upto Rs.30 Lakhs Class IV: upto Rs.15 Lakhs Class V : upto Rs.6 Lakhs
4. All registered contractors (including Class V contractors) shall be allowed to tender for works in their respective categories in any part of the state.	Accepted. The recommendation shall be implemented.
5. The procedure for registration of contractors will be simplified in the manner detailed below:  (i) Instead of being required to produce a solvency certificate from revenue authorities, the applicant may be required to file an affidavit about the immovable properties owned by him, duly attested by Notary Public.  In regard to categories I, II and III the applicant	(i) The contractors shall continue to produce a solvency certificate from revenue authorities as at present.  All Classes of Contractors shall be

<p>may be required to file the latest Income-Tax Assessment order on his income tax returns. In regard to categories IV and V, the applicant may be asked to furnish the appropriate Bank Guarantee from a Nationalized Bank.</p> <p>(ii) In the case of the company or corporate firm seeking registration , it may be asked to furnish a copy of its latest Auditor's Annual Report.</p> <p>(iii) All applicants may be required to furnish their Sales Tax registration certificate and full details as prescribed in the Public Works Department Code so that the registering authority could get a complete picture of the technical competence of the applicant to execute the type of work for which he seeks registration.</p>	<p>asked to furnish latest Income Tax assessment order on their income tax returns.</p> <p>Accepted. The recommendation shall be implemented.</p> <p>Accepted. The recommendation shall be implemented.</p>
<p>6. Registration of contractors shall be done at two levels. One at the level of Executive Engineer in regard to categories IV and V and the other at the level of Superintending Engineer in regard to categories. I, II and III registration at each level shall be decided by committee of officers.</p>	<p>Registration of contractors of class V only shall continue to be done by the Executive Engineers. the other classes of contractors shall be registered by the SEs. There is no need of a committee for taking decision on registration of contractors.</p>
<p>7. Registration done by the Superintending Engineer shall be reported to the Chief Engineer who shall prepare a state list of all registered contractors and circulate it to all Departments/ undertakings.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>8. The state list shall be reviewed by the Chief Engineer in April every year, and the names of contractors who had not participated in any tender process for three consecutive years in any department / under-takings shall be removed from the list under intimation to them.</p>	<p>The Registration certificate itself should specify that the contractors registration will be automatically cancelled in case he does not participate in any tender for continuous period of two years. If a contractor does not submit the tender after purchasing tender forms in three consecutive tenders, his registration should be cancelled. This condition should also be incorporated in the registration certificate itself.</p>
<p>9. A special cell may be created in the PWD Headquarters Office headed by a Superintending Engineer or a Senior Executive Engineer for the annual preparation of the schedule of Rates. This cell should include an officer each from the Department of statistics, Department of Geology and Mines and te Department of Labor Upto date maintenance of the Schedule of Rates with due regard to prevailing open market rate is most important for preserving the integrity of the system.</p>	<p>There is no need to create a special cell in PWD Head Quarters. However a representative of Labour, Geology and Mines and One officers of the Finance Department with costing knowledge shall also be associated while revising the schedule of Rate.</p>
<p>10. The special cell shall come with the administrative purview of the Superintending Engineer in charge of Vigilance in PWD Head Quarters.</p>	<p>Since no special cell is going to be created, this suggestion is not applicable.</p>

<p>11. While the PWD will responsible for the preparation and maintenance of schedule of rates for all general engineering works, Government Departments and Public undertakings may prepare their own special schedule of rates relevant to Engineering works which involve the use of sophisticated equipment or technology peculiar to their needs. The preparation and up-to-date maintenance of special schedule of Rates shall be looked after by a special cell under the administrative purview of the Superintending Engineer in charge of Vigilance in PWD Head Quarters.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>12. The existing practice of providing additional 5% of the estimate for "Unforeseen Items" may be stopped and the existing provision of another 5% for petty supervision and contingencies may be reduced as 2.5% for "contingencies" only.</p>	<p>2.5% each shall be provided for "Unforeseen Items" and petty supervision and contingencies.</p>
<p>13. Notice inviting tenders (NIT) shall carry a citation of the reference in which technical sanction has been accorded for the work.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>14. All works excepting those specified, shall be awarded by following the open tender procedure which shall ensure.</p> <ol style="list-style-type: none"> <li>i) Openness of the procedure</li> <li>ii) Adequate publicity for the NIT to secure as many responses as possible</li> <li>iii) award of the tender at the most advantageous rate from the point of view of public interest and</li> <li>iv) avoidance of situations which give scope for arbitrary exercise of discretion of favour select persons.</li> </ol>	<p>Accepted. The recommendation shall be implemented.</p>
<p>15. The NIT shall be given wide publicity in leading news paper in Tamil and English and also on notice board in the District Officers. In regard to works of value more than Rs.10.00 Lakhs, the NIT shall also be sent for publication in the Government periodical "Tamil Arasu"</p>	<p>There is no need for Publication of NIT in "Tamil Arasu". Rest of the recommendation is accepted. For tenders above Rs.50 Lakhs DIPR will publish NIT as per the instructions of the tenders. DIPR will themselves publish keeping in view the request of the tendering department. There should be no additional insertion and no publishing of NIT in Newspapers, not requested by the tendering department for tenders above Rs.50.00 Lakhs.</p>
<p>16. Publication of NIT's can be made systematic and more effective through a regular bulletin, officially published in each district embodying all NIT's issued from time to time. A similar Official publication at state headquarters may cover NIT's relating to very large works above a prescribed value responsibility for issuing these publications may be fixed on specially designated officers for</p>	<p>Accepted. The recommendation shall be implemented.</p>

<p>this purpose. All tender inviting authorities shall be bound by orders to furnish copies of NIT's to these designated officers for inclusion in the publications at the district and state levels.</p>	
<p>17. Any registered contractor shall be entitled to respond to the NIT and ask for the tender schedules / papers. Copies of tender schedules shall also be made available for sales in Taluk officers/Block Development officers/Collectorates so that intending contractors may get them easily.</p>	<p>The notice inviting tenders shall be displayed in Taluk offices/Block development offices and district collectorate office within the jurisdiction of which the tender issuing office is located. The existing practice of scale of tender schedules by tendering authorities shall be continued wherever computer e-mail facilities available shall be used.</p>
<p>18. Sufficient time shall be provided between the date of publication of NIT and the date of opening tenders. This period should be not less than 15 days for works upto Rs.15 Lakhs value not less than 3 weeks for works upto Rs.25 Lskhs value and at least 4 weeks for major works or specialised jobs.</p>	<p>15 days time shall be provided between the date of publication of NIT and date of opening the tenders upto Rs.2 Crores. For tenders above Rs.2 crores this period will be 30 days. NIT Notice inviting tenders</p>
<p>19. The task of opening the tenders and evaluating them shall be handled by a committee of three officers instead of by a single individual. It may be called the Tender scrutiny committee (TSC)</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>20. Whenever the tender opening date gets postponed for any reason, the fact of postponement should also received equal publicity as the original notice.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>21. For works upto the value of Rs.20.00 Lakhs in which all the items of work are covered by the schedule of Rates, percentage rate tender system may be adopted.</p>	<p>The percentage rate tender system shall be adopted ceiling shall be decided by the concerned implemented.</p>
<p>22. The RSC shall evaluate all the tenders with reference to the current schedule of Rates and with references to the prevailing market rate to items outside the schedule.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>23. The authority to decide the award of work to a tenderer shall also be specified in the for of a committee of three members instead of an individual officer as at present. It may be called the tender Award committee (TAC).</p>	<p>Not Accepted. Since TSC is going to scrutinise the tender there is no need to have another committee for awarding the contract. Hence the existing system shall continue.</p>
<p>24. In the case of works of value exceeding Rs.25 Lakhs the TAC shall consist of the Chief Engineer, another engineer of comparable rand from another department and joint secretary to Government in the finances Department. If any particular work of this category involves very complicated engineering designs a senior technical expert from a public undertaking of the private sector who deals with similar work may also be included as member of this committee.</p>	<p>Not accepted. The present system is working satisfactorily and constitution of the proposed committee would tend to delays. Hence the existing system shall continue.</p>
<p>25. A work shall normally be awarded to the tenderer who has quoted the lowest rates. If the tender inviting authority had stipulsd in the tender</p>	<p>Accepted. The recommendation shall be implemented.</p>

documents some special technical requirement to be satisfied. The lowest evaluated tenderer determined on the basis of factors relating to such technical requirements shall be awarded the work, provided that these special factors shall be quantifiable or expressible in monetary terms.	
26. The TAC should also assess whether the quoted rates are workable before deciding the award.	Accepted. The recommendation shall be implemented.
27. The TSC shall record reasons in sufficient details to justify its evaluation and recommendations. Likewise the TAC shall record reasons in details for the final award of the work.	Accepted, except that instead of TAC it will be tender awarding authority. The recommendation shall be implemented accordingly.
28. If two or more contractors have quoted the same lowest price, the TAC shall split the contract among the tenders who have quoted the same price. Where such splitting is not possible, the TAC shall record reasons for its final award of the contractor.	Accepted, except that instead of TAC it will be tender awarding authority. The recommendation shall be implemented accordingly.
29. In respect of special works like installation of water treatment plant, construction of arch dams, stadium etc., the present practice of adopting double cover method with the first cover, furnishing details of the builder's professional completeness and his perception of the relevant technology and the second cover containing details of the tender in financial terms may be continued. In this method, tenders shall first be evaluated by the TSC and listed in the order of preference according to the cost involved. The TAC shall examine carefully the two lists together and select the tenderer whose offer would be most advantageous from the public interest point of view balancing the cost of tender on one side with the technical competence on the other.	Accepted. The recommendation shall be implemented.
30. Proceedings of the TSCs and TACs shall be conducted with high degree of objectivity and concern for public interest. Decisions of these committees shall be based on the opinion of the majority of the members. A member of the committee shall be free to record his dissenting note, which be kept as part of the record of proceedings.	The recommendation shall be implemented sofar as it related to TSC.
31. Heads of departments / undertaking should examine and modify the working procedure in their offices to minimise the passing of tender papers up, down and across to avoid delays in the decision of the tender award.	Accepted. The recommendation shall be implemented.
32. After the TAC decides the award of contract, the decision together with reasons shall be communicated to all tenderers.	Accepted except that in place of T.C. it should be tender awarding authority.
33. In view of the comprehensive scheme for the scrutiny of tenders of all types as noted above, the award of tenders of all kinds can and shall be decided by the respective TACS as constituted	Not Accepted. The present system of delegation of powers shall continue.

above. There shall be no need to refer the award of any tender for decision at Government level.	
<p>34. The open tender system as detailed above should be strictly followed in regard to all Engineering works, excepting the following.</p> <p>i) Works undertaken urgently during natural calamities and emergencies which are so declared by the Government. Powers to declare a work as emergent work of this kind may also be delegated to the District Collectors and the Chief Engineers.</p> <p>ii) Low values works below certain financial limits which may be prescribed by Government.</p> <p>iii) Works which involve sophisticates technology available to a particular contractor and have to be awarded to him only. If they are to be done satisfactorily whether any particular works falls in this category has to be decided by a committee or there experts consisting of</p> <ol style="list-style-type: none"> <li>1. One technical representative of Engineering branch concerned.</li> <li>2. One technical representative of another organisation of the state or central Government dealing with similar sophisticated works.</li> <li>3. One technical representative of a reputed academic or research institute of non-commercial institute which has expertise and experience in the same line.</li> </ol>	Not Accepted. The present system of delegation of powers shall continue.
<p>35. Emergent works of the type mentioned in item (I) above may be entrusted to nominated contractors in the registered list with due regard to their background experience, competence and reliability to execute the work satisfactorily in quick time. However, the financial limits upto which the divisional Engineer/Superintending Engineer/Chief Engineer may sanction such Emergent works may be strictly limited to one fourth of their respective normal financial limits.</p>	Accepted. The recommendation shall be implemented.
<p>36. Copies of works orders exceeding Rs.10 Lakhs value shall be simultaneously sent to the Director of V&amp;AC who shall ge the execution of work checked from the vigilance angle in accordance with the established procedures in the directorate.</p>	Accepted. The recommendation shall be implemented.
<p>37. The existing practice of making departmental purpose of cement, steel, PVC pipes, GI pipes, etc and supplying them to contractors may continue with the condition that once a quarter, inventory level shall be closely monitored by the Divisional Engineer or Superintending Engineer as the case may be so that the lock up of Government money on this account is kept at the minimum.</p>	Accepted. The recommendation shall be implemented.
<p>38. In respect of construction works which involve use of materials lifted from quarries located at some distance from the work spot the quarry</p>	Not Accepted. The revised procedure of involving office of the Directorate of Geology and mining for finalisation of

<p>nearest to the site as certified by the local Revenue authorities should be incorporated in the tender schedule.</p>	<p>schedule of rates which includes finalisation of quarry chart shall be brought into force. Also the Asst. Director, Geology should publish a list of all the quarries in the District along with map of quarries every year.</p>
<p>39. A escalation clause may be included in the contract agreement where the stipulated period for completion of work is 24 months and above.</p>	<p>Accepted except that price adjustment clause shall be included for contractors with the contract period above 18 months.</p>
<p>40. In the course of execution of works deviations are sometimes made according to local conditions and changed requirements. While the existing procedure for making these deviations may continue changes in the cost of items of deviations in all works exceeding Rs.25 Lakhs value should be vetted and approved by the Special Cell in PWD Head quarters office.</p>	<p>The change in the cost of items of deviation in all works exceeding Rs.25 Lakhs shall be approved by concerned Head of Departments.</p>
<p>41. All the standing orders regarding site order, book may be consolidated and reissued for strict compliance by the field officers. These books may also be got printed in sufficient quantity with mechanic numbered pages with prescribed columns to secure the credibility of this important record.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>42. The final bill for works should not be paid without the structural soundness certificate recorded by Divisional Engineer in regard to works of value upto Rs.5 Lakhs Superintending Engineer in regard to works of value over Rs.5 Lakhs upto Rs.25 Lakhs and Chief Engineer in regard to works of value over Rs.25 Lakhs.</p>	<p>In the Engineering department the current practice as to issue certificate specifying that "works have been executed in conformity with approved designs and estimate and are free from noticeable defects" by the SE for all works above Rs.10 Lakhs alone with this Certificate shall also be issued by the SE for all the works above Rs.10 Lakhs.</p>
	<p>In view of multi various higher level activities to be attended to by CE, it is not necessary to ask the CE to issue such a certificate for the works below Rs.10.00Lakh, Officers in EE cadre shall issue the Certificate (X) He.</p>
<p>43. All instructions regarding the confidential Register of contractor should be consolidated now and re-issued for strict compliance by the field officers.</p>	<p>Accepted. The recommendation shall be implemented.</p>
<p>44. The Arbitration clause in agreements with contractors shall be amplified to secure the following.</p> <p>i) The officer notified as "Arbitrator" should be a senior engineer of proven integrity.</p> <p>ii) The clause should make it clear that the award would be acceptable only when the reasons for the award are also given on record, Cryptically</p>	<p>Suitable experienced Engineer whose personal file is free from adverse remarks shall be appointed as arbitrator.</p> <p>Accepted. The recommendation shall be implemented.</p> <p>Accepted. The recommendation shall</p>

<p>worded one line awards would not be acceptable.</p> <p>iii) The clause should make it clear that the contractor shall within three months of the date of completion of the works specify the disputes claims and the amount involved and write to the Engineers accordingly, failing which it will be deemed that the contractor will not take recourse to arbitration.</p>	<p>be implemented.</p> <p>Not accepted. Instead vigilance cell headed by an SE shall be created in the office of the Engineer-in-Chief water Resources Organisation PWD.</p>
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4. The Engineer-in-Chief is requested to send necessary draft amendment proposals to Government wherever necessary.

5. This order issues with the concurrence of finance department vide its U.O No.157 / FS / P / 99/ dated 4.4.99.

sd/-  
Chief Secretary to Government.

/ true copy/  
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THE ENGINEER IN CHIEF WRO & CHIEF ENGINEER (GENERAL)  
P.W.D CHEPAUK, CHENNAI – 600 005.  
CIRCULAR MEMO No. HDO (A) 275206/98, de.26-8-99

Sub : PWD – Rules for Registration of Contractors – Enhancement of monetary limit – Simplification of procedures - Regarding.

Ref: 1. G.O.Ms.No. 1789 public Works dt.29.12.1992.  
1. G.O.Ms.No. 222 public Works (G2) Dept .8.4.99.

The Government in their Government order second cited have approved enhanced monetary limit under different classed of Registration for the enlistment of contractors in Public Works Department. The Government have also issued certain guidance based on the recommendation of the High Level Chairmanship of Justice Thiru. G. Ramanujam in regard to the procedure of registration.

2. In this connection, the Superintending and Executive of P.W. Circles both W.R.O./ Buildings are requested to follow the Government Order scrupulously. The following instructions are issued for proper implementation of orders issued in the said Government Order and to safeguard the Government interest.

2. a) The system of Registration of Contractors should be comprehensive to serve the needs of all Government Departments and Public undertakings and it should be done carefully after verifying all the requirements and after verifying the bonafide of the evidence produced by applicants for Registration.

2. b) The fitment of the existing contractors in various classes with new monetary limits may be allowed as below and any enhancement of their status may be considered duly taking into account their solvency at 30% of the value of Registration / Revitment other financial status, time limit up gradation specified in the Government Orders previous experience etc.,

Existing monetary limit And class of Contractor	Fitment in the new monetary limit and class as per GO dt.08.04.1999
1) class I - Above Rs.25.00 Lakhs	- Class II Upto Rs.75.00 Lakhs
2) class II - Upto Rs.25.00 Lakhs	- Class III Upto Rs.30.00 Lakhs
3) class III - Upto Rs.10.00 Lakhs	- Class IV Upto Rs.15.00 Lakhs

- 4) class IV - Upto Rs.5.00 Lakhs  
 5) class V - Upto Rs.2.00 Lakhs - Class V Upto Rs.6.00 Lakhs

For Class I in the new scale i.e. above Rs.75.00 Lakhs, a minimum solvency of Rs.30.00 Lakhs shall be insisted upon.

Due to reclassification of the class of contraction as above, the contractors already registered in Circle level in Class IV may now fall within the justification of division level registration. The Superintending Engineer may review all these cases and such other cases which require considerations for up gradation etc., an application from the contractors and decide their class of registration in the new scales, subject in the condition already laid

2. c) All registered contractors including Class V Contractors shall be allowed in register for State level registration after collection of fees of as prescribed in the Government Order first cited.

2. d) The contractor shall continue to produce a solvency certificate from Revenue authorities as at present.

2. e) i) All classes of contractor shall be asked to furnish latest income Tax Assessment order on their income tax returns.

2. e) ii) In the case of the Company or Corporate firm seeking registration it may be asked to furnish a copy of its latest Auditor's annual report also.

2 f) Registration of Contractors of Class V only shall continue to be done by Executive Engineers. The other classes of contractors shall be registered by the Superintending Engineers.

2. g) The other relevant guidance issued in the Government Order first circle shall be continued. However partnership firms / individuals shall have satisfactorily executed atleast five (5) works of value not less than Rs.6 Lakhs, Rs.15 Lakhs, Rs.30 Lakhs and Rs.75 Lakhs each during the past 4 (four) years to be considered for registration in the appropriate class (i.e) Class IV, Class III, Class II & Class I respectively for direct Registration.

2. h) The Superintending Engineers should prepare a list of all registered contractor with relevant details and to send it to the Chief Engineers. The detailed first should be sent or before 1-10-1999 after refitment etc.,

2. i) The registration certificate itself should specify that the contractors registration will be automatically cancelled in case he does not participate in any tender for continues period of five years. If a Contractor does not submit the tender after purchasing tender forms in three consecutive tenders, his registration shall be cancelled. This confirm should also be incorporated in the registration certificate and refitment orders. The Superintending Engineers / Executive Engineers should also watch on the above and take action to cancel the registration, under intimation in Chief Engineers other Superintending Engineers etc., A Quarterly report on this should be sent to the Chief Engineers concerned.

3. The Officers of this department are therefore requested to follow the said guidance, without any lapse.

4. The Superintending Engineers and Executive Engineers are requested to acknowledge the receipt of this circular memo.

For Engineer – In- Chief WRO.,  
 And Chief Engineer (General)

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F.No.  
153/191/2002,TPL  
Government of India  
Ministry of Finance & Company Affairs,  
Department of Revenue  
Central Board of Direct Taxes  
(TPL DIVISION)

Room No. 147-B-II, Norm Block  
New Delhi, dt. the 13<sup>th</sup> Feb. 2003.

All Chief Commissioners of income tax  
All Directors General of income tax.

Subject: Abolition of the scheme of obtaining income Tax Clearance Certificate (ITCC) applicable to persons leaving India and these obtaining commercial contracts.

The undersigned is directed in bring to your notice that it has been decided with affect from 1<sup>st</sup> January 2003.

(b) there shall be no requirement of furnishing income Tax Clearance Certificate by the persons before leaving India and

(b) no Income Tax Clearance Certificate shall be required to be furnished by any person while filing a tender for the persons of obtaining commercial contracts etc.,

Accordingly henceforth, no person leaving India by land sea or air will by required to obtain a tax clearance certificate and furnish the same in the airlines etc., except in cases of persons concerning whom the Income tax Authorities specifically notify the immigration / customs asking that such persons should not be allowed to leave India without obtaining Income Tax Clearance Certificate.

3. Similarly, contractors shall not be required to get income Tax Clearance Certificate from the Income Tax Department as there will be need to furnish such certificate while submitting to Government Departments.

4. It is requested that the above decisions may be brought to the notice of all concerned within your jurisdiction.

(DEEPIKA MITTAL)  
Under Secretary (TPL III)  
Tax 23092742

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**GOVERNMENT OF INDIA**  
**INCOME TAX DEPARTMENT**  
**OFFICE OF THE CHIEF COMMISSONER OF INCOME TAX**  
**RATHINASAMY NADAR ROAD, BIBIKULAM, MADURAI-**  
**629 002.**

C No CC/MDU/Rech/101 (cil.)/2002.03

Date 20-02-2003

FORWARDED

Forwarded to

The Commissioner of income Tax - I Madurai  
The Commissioner of income Tax - II Madurai  
All Addl / JC SIT in Madurai Region and  
All Assessing Officers in Madurai Region,  
All other Officers in Madurai Region  
For information and necessary action

S.R.MAHADEVAN  
Asst. Commissioner of Income Tax (Tech &

Pros)

APPENDICES

Rule 8 : Registration for Special Division and Circles, - The registering of a Contractor for works in a division or a Circle of one Department (Public Works Department or Highways and Rural Works Department) or the construction branch of the Industries Department is on a

territorial basis will as such separate registration is not necessary in a special division or covered by the first registration. For taking up special works in places outside the area of his registration, the contractor should get himself registered in special division or special circle in charge of the special work.

Rule 9: Application of registration over territorial regions of other Department – (1) Contractors will be registered separately under each department Public Works Department or Highway and Rural Works Department or the construction. Branch of the Industries Department. Registration in one department will not be taken note of the other department except in the following extent.

(a) Contractor registered for works in the territorial Unit of Division or Circle of the Public Works Department may without further registration fee., register himself for making up works in one Division of one Circle of the Highways and Rural Works Department or the Construction branch of the Industries Department if found suitable, provided there is overlapping of territorial area of registration at the corresponding level. This arrangement shall be mutual between the Public Works Department and the Highways and Rural Works Department and the construction Branch of the Industries Department.

9. (I) (b) - A contractor registered for works in a territorial unit of a devices of a Circle of the Technical Education Department Public Health Engineering and Municipal Works Department, Railways, Tamil Nadu State and other Tamil Nadu State Government Department, may register himself, after paying the registration fee for taking up works to this Public Works Department in the appropriate classes of registration according in the rules in force, if found suitable provided there is overlapping of territorial area of registration at corresponding level.

9. (1) (c) Contractors may register themselves in more than one territorial unit of Division or a Circle of the same department after payment of the requisite application and registration fees in each case, However registration in s particular territorial unit shall not entitle him for registration in another territorial unit of the same department as a matter of right.

9. (2) Supply of tender schedule, to registered contractors to tender for works in the Public Works Department.

In Accordance with the orders in force, contractors registered in the Public Works Department shall be eligible to obtain tender schedule and to tender for works in the Public Works Department.

“ Contractors registered in Highways and Rural Works Departments Construction Branch of Industries Department / Local Bodies / other Department of Tamil Nadu Government shall also be eligible to obtain schedules and to tender for works in the Public Works Department.

No. XXIII 1

#### APPENDICES

Rule 10: Demotion, Reinstatement etc., - The Contractor's application for a higher classification or sanction for re-instatement s in original classification in the case of a demoted contractor or resumption to the original category after removal of or suspensions shall be made a fresh for registration in the particulars grade and the application shall be considered on its merits.

Rule 11: Demotion:-- Provision for the demotion, or a contractor to a lower class exists in the Standardised code for enhancement / blacklisting of works contractors issued by Government. This provision will apply in regard to demotion. The registering authorities should comply with the procedure prescribed therein.

Rule 12: Removed of the name of the contractor from the Register ---- (a) Provision for the removal of a contractor's name from the approved list is contained in the Standardised Code for enlistment / Blacklisting of work contractors issued by the Government in their secret Memorandum No. S/3222/15-58, Public (SC) dated 11<sup>th</sup> May 1960 and W8/2596/7/76. Dated 30<sup>th</sup> June 1977.

(b) Blacklisting --- (a) Blacklisting is a punishment which is distinct from the other forms of punishment viz., demotion, removal from the approved list and suspension of business.

(c) The standard code for the Enlistment/Blacklisting of works contractors, issued by the Government in their Memo. No. S 3222-15/58 Public (SC) dated 11<sup>th</sup> May 1960 and W8/2596-7/76,

dated 30<sup>th</sup> June 1977, provides for blacklisting of contractor for specific reasons and registering authorities should comply strictly with the procedure prescribed therein. The above provision apply for the removal of the name of the contractor from the register.

Rule 13: Reinstatement of contractors - A contractor whose name has been removed from the register once may for valid reasons be reinstated after a period of one year by the authority competent to remove him from the register, with the prior approval of the next higher authority provision for the upgrading of a "Denoted " contractor lifting the ban on business etc., is contained in the standardised code for the enlistment / blacklisting of works contractors issued by Government. This provision will apply for reinstatement of contractors.

Rule 14: General – Income Tax and Sales Tax clearance certificate shall be furnished to the authority are authorities with whom the contractors is registered, failing which the contractor shall be liable to be prevented from tendering for works till such time as the certificates are furnished inspite of the registration.

Rule 15: ---No Contractor shall be permitted to get himself registered under more than one name in the same territorial area.

466/1-51

## APPENDICES

No : XXIII

### APPENDIX XXIII

#### RULES FOR REGISTRATION OF CONTRACTORS FOR GOVERNMENT WORKS.

Rule 1 :- No Contractor shall normally be allowed to under take Government works either in the Public Works Department of the Tamil Nadu State including the construction branch of the Industries Department unless he is registered as a contractor in the department concerned according to the rule hereunder .

Note – Interested ayacutdars and beneficiaries proposed to be entrusted with local works involving no high technical skill shall be examined from such registration, for works upto Rs.10,000/- in the case of irrigation and Rs.5000/- in the case of building or road works.

Rule2 :- --- Application for Registration - A contractor shall first apply for registration in the prescribed form annexed to these rules to the appropriate authority viz, the Executive Engineer or the Superintending Engineer of the Public Works Department incharge of the regular or special Division and Circles or the Divisional Engineer or the Superintending Engineer of the Highway and Rurals Works Department or the Executive Engineer or the Superintending Engineer construction Branch of the Industries Department, as the case may with reference to the class and jurisdiction of works for which he is eligible under rules 3 and 4.

Rule3:- ---- Classification of Contractors – A Contractor who has applied for registration to any one of the Registration authorities shall be classified under the following heads according to his normally financial capacity.

Class I	above	Rs.10 lakhs
Class I A	upto	Rs.10 lakhs
Class II	upto	Rs.5 lakhs
Class III	upto	Rs.2 lakhs
Class IV	upto	Rs.40,000
Class V	upto	Rs.10,000

Before according contracts costing over Rs.10 lakhs to a Class I Contractor his financial capacity shall be specially enquired into every time.

Rule 4:- Fees for Application and Registration -1 Normally contractors of Class I , I-A, and II will be registered for works throughout the State, Class III for a Public Works Circle, Classes IV to V for P.W.D

Divisions.

2. The Executive Engineer of the Public Works Department or the Divisional Engineer of the Highways and Rural Works Department of the Executive Engineer or the Industries Department shall register contractors for Works in their jurisdiction.

3. The Superintending Engineer of the Public Works Department or the Highway and Rural Works Department or the Construction Branch of the industries department shall register contractors for works either in his circle or for works pertaining to the Department throughout the State.

4. Every application for registration shall be accompanied by a chalan for Rs.2/- towards application fee in case of registration for the Division, Rs. 5 in case of registration for Circle and Rs.10 in case of registration for the State. The application fee will not be refunded under any circumstances. The amount shall remitted into the Government Treasury under the head "059 Public Works -(d)"

#### APPENDICES

No – XXIII

Other Receipts- 03 Miscellaneous - (i) Miscellaneous receipts Application fee for registration as contractor in Public Works Department ". Or under the head " 137,Roads and Bridges (b) other receipts – 05. Miscellaneous (iii) Other receipts Application fee for registration as contractor in Highways and Rural Works Department" , or under the head "121-Village and Small Industries (i) other receipts 01. Miscellaneous receipts Application fee for registration as contractor in the construction branch of the Industries Department ", as the case may be ; and

5. Another chalan for Rs. 25 in case of registration for the division, Rs.50 in case of registration for the Circle and Rs.100 in case of registration for the State shall be remitted into the treasury under the head "059.Public Works (d) Other receipts 03, Miscellaneous ---(i) Miscellaneous receipts registration fee for registration as contractor in Public Works Department" or under the head "137, Roads and Bridges ---(b)other Receipts ---05. Miscellaneous ---(iii) other receipts --- Registration fee for registration as contractor in Highways and rural Works Department, or under the head "121 Villages and Small Industries (i) other receipts ----01. Miscellaneous receipts--- registration fee for registration as contractor in the construction branch of the Industries Department" as the case may be to the credit of the appropriate registering authority within 15 days of the receipt of intimation of the approval of his application by the registering authority and the chalan sent to the registering authority.

Rule 5: Considering of application :- The Divisional Officer shall have such enquiries made in connection with the application as he considers necessary and call for any further particulars from the applicants before finally disposing of the application.

The applicant shall provide necessary facilities for verification of particulars in the application by the enquiry officer.

Rule 6 ---Rejection of application :- The appropriate registering authority shall have full powers to reject any application for registration but before doing so it shall issue a show cause notice to the applicant setting out briefly the reasons for the proposed rejection and giving him seven days time to make any representation. The said authority shall then proceed to pass orders after taking into consideration any representation that may be received within the aforesaid period. The order shall contain brief statement of the reasons for the rejection of the application.

Rule 7: Approval of application and Registration --- In the case of application which is found to be satisfactory the Officer accepting the application shall intimate the applicant in writing the fact of his application having been accepted giving him the class, area and other particulars as may be fixed by rulers.

2. The applicant within 15 days of the receipt of information, shall remit into the Government Treasury the prescribed fee for registration, to the credit of the intimating. Officer as indicated in sub-rule 5 of rule 4 above and send the chalan to the Officer accepting the application. The Officer, on the receipt of the chalan shall finally enlist the applicant in the register of contractor and inform the applicant accordingly.

3. The registration fees will not be refunded under any circumstances to the registered contractor.

4. The Registration Officer shall be required to intimate the Officers of the Departments about the registration of the contractors for their information.

Copy of:



### ABSTRACT

Public Works Department - Buildings - Non - Tax Revenue Receipts - Revision of existing rates for Non-Tax Revenue and introduction of new Non-Tax Revenue on certain new item pertaining to Public Works Department - Orders - Issued.

#### Public Works (G2) Department

G.O.(Ms) No. 181

Dated 16.05.2003.

**Read again:**

12. G.O.(Ms).No.1723, PWD, dated 26.11.75
13. G.O.(Ms).No.1, PWD, dated 06.10.81
14. G.O.(Ms).No.865, PWD, dated 13.05.82
15. G.O.(Ms).No.748, H & UD, dated 03.08.82
16. G.O.(Ms).No.2214, PWD, dated 11.11.82
17. G.O.(Ms).No.1142, PWD, dated 30.05.83
18. G.O.(Ms).No.1789, PWD, dated 29.12.92
19. G.O.(Ms).No.786, PWD, dated 27.11.96
20. G.O.(Ms).No.61, PWD, dated 01.02.2000
21. G.O.(Ms).No.79, PWD, dated 26.02.2001
22. From the Chief Engineer (Buildings), Ltter No.HDO(A) / 59311 / 2001, dt.20.02.2002

**Read also:**

#### ORDER:

Non-Tax Revenue is being collected by the Government in Public Works Department (Buildings Organisation) under the following sources:

14. Sale of Tender Schedule
15. Registration of Contractors
16. Rental Valuation of Buildings
17. Issue of certificates for Private Buildings
18. Centage Charges
19. Subsidized Houses Scheme for Plantation Workers
20. Issue of Reasonableness of Rent Certificates
21. Valuation Statement
22. Structural Stability Certificate
23. Supply of copy of design and plans
24. Penalty for the non employment of Technical Assistants
25. Preparation of scrutiny of plans, estimates for framed structures and
26. Testing Charges

2. Such of these Non-Tax Revenue are collected by the Government as per the rates prescribed in the G.Os 1 to 10 read above. Since these rates were prescribed many years ago, these rates require revision according to the present cost escalation and services rendered by the Department.

3. the Chief Engineer (Buildings) has, therefore, sent proposals in his letter 11th read above for revision of rates with regard to Non-Tax Revenue pertaining to Building Branch of Public Works

Department. He has also sent proposals for introduction of new Non-Tax Revenue on certain new items.

4. The Government have examined the proposals of the Chief Engineer (Buildings) and direct that in partial modification of the orders issued in G.O.s 1st and 10th read above prescribing the rate of Non-Tax Revenue be revised as shown in the Annexure-I to this order. In respect of the items that are not mentioned specially in the Annexure-I to the order, the existing rates will continue without any revision.

5. The above revision will apply to Irrigation side of Public Works Department also wherever it is applicable.

6. The Government also direct that new Non-Tax Revenue be introduced as per the rates mentioned in the Annexure-II to this order in respect of the new items mentioned thereto.

7. Orders regarding the revision of centage charges for the constructions works entrusted to Public Works Department will be issued separately.

8. The revised rates of Non-Tax Revenue as shown in Annexure-I and II shall come into effect from the date of issue of this order.

9. The Chief Engineer (Buildings) is requested to send necessary proposals for amendment to codal provisions wherever necessary based on these orders.

10. This order issued with the concurrence of the Finance Department vide its U.ONo.261 / DS (UNP) / 2003 - 1, dated 12.05.2003.

**( By Order of the Governor )**

**M.KUTRALINGAM  
SECRETARY TO GOVERNMENT**

**To:**

14. The Chief Engineer (Buildings), Public Works Department, Chennai-5
15. The Engineer-in-Chief, WRO and Chief Engineer (General), PWD, Chennai-5
16. All the Chief Engineers in Public Works Department
17. The Accountant General, Chennai - 18 / 35
18. All Heads of Department
19. All Pay and Accounts Offices / All Treasure Officers

**Copy to:**

20. All Departments of Secretariat
21. All Public Sector Undertakings
22. The Finance Department (PWD), Chennai-9
23. The Special PA to M (PW & PE & R), Chennai-9
24. The Secretary to Chief Minister, Office of the Chief Minister, Chennai-9
25. The Public Works (G2) Dept, Chennai-9 for follow-up action with reference to para 7.
26. SC/SF

/ Forwarded / By Order / /True Copy /

**For Chief Engineer (Buildings)**

**ANNEXURE - I**

**1. SALE OF TENDER SCHEDULE**

I	For works costing upto and including Rs.10,000/-	Rs.200 (Rupees Two Hundred) + Sales Tax
II	For works costing above Rs.10,000/- and upto and including Rs.2.00 lakhs	Rs.1000 (Rupees One Thousand) + Sales Tax
III	For works costing above Rs.2.00 lakhs and upto and including Rs.5.00 lakhs	Rs.2000 (Rupees Two Thousand) + Sales Tax
IV	For works costing above Rs.5.00 Lakhs and upto and including Rs.10.00 lakhs	Rs.5000 (Rupees Five Thousand) + Sales Tax

V	For works costing above Rs.10.00 Lakhs and upto and including Rs.25.00 lakhs	Rs.10000 (Rupees Ten Thousand) + Sales Tax
VI	For works costing above Rs.25.00 Lakhs and upto and including Rs.50.00 lakhs	Rs.20000 (Rupees Twenty Thousand) + Sales Tax
VII	For works costing above Rs.50.00 Lakhs	Rs.50000 (Rupees Fifty Thousand) + Sales Tax

## 2. REGISTRATION OF CONTRACTORS

<b>A. Application Fees</b>		
I	Class V (Jurisdiction within Division Level)	Rs.1000 (Rupees One Thousand only)
II	Class V, IV, III, II and I (Jurisdiction at Circle Level)	Rs.1000 (Rupees One Thousand only)
III	Class V, IV, III, II and I (Jurisdiction at State Level)	Rs.5000 (Rupees Five Thousand only)
<b>B. Registration Fees</b>		
I	Class V (Jurisdiction within Division Level)	Rs.10000 (Rupees Ten Thousand only)
II	Class V, IV, III, II and I (Jurisdiction at Circle Level)	Rs.20000 (Rupees Twenty Thousand only)
III	Class V, IV, III, II and I (Jurisdiction at State Level)	Rs.50000 (Rupees Fifty Thousand only)

## 3. RENTAL VALUAION OF BUILDING

Private Buildings	2 Months Rent
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## 4. ISSUE OF CERTIFICATES

a.	For the issue of Stability Certificate for Private Buildings (after checking design)	2% of the cost of the buildings subject to a minimum of Rs.10,000 (Rupees Ten Thousand only)
b.	For the issue of reasonableness of rate Certificate for Private Buildings (after checking estimate)	2% of the cost of the buildings subject to a minimum of Rs.10,000 (Rupees Ten Thousand only)

## 5. SCRUTINY CHARGES

For the services rendered by Public Works Department to Central Government, Quazi Government, Government Undertaking, Local Bodies including Municipalities, Corporations, Co-operative Societies, Private Parties etc., taking into consideration of the value of the work involved (but exclusive of the cost of land		
a.	Preparation of preliminary drawing	½% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
b.	Preparation of detailed drawing	1% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
c.	Preparation of estimate	1-½% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
d.	Scrutiny of estimate	1% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
e.	Preparation of designs for load bearing structure	1% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
f.	Preparation of designs for framed structures	2% of the estimated cost, subject to a minimum and maximum limit be raised to Rs.500/- (Rupees Five Hundred only) and Rs.1,00,000/- (Rupees One Lakh only), respectively.
g.	Scrutiny of design for load bearing structures	½% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
h.	Scrutiny of design for framed structures	1% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
i.	Scrutiny of tenders without involving scrutiny of designs	½% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)

j.	Supervision and direction including test check	2% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
<b>Market Committee Works</b>		
a.	Supervision	1% of the construction cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
b.	Inspection and test check and Check measurement	1% of the estimated cost, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
<b>Grant-in-Aid Educational Institutes (AID By State or Central Government)</b>		
a.	Scrutiny of Plans and Estimates	1% of the estimated cost of the works exclusive of cost of land, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
b.	Supervision of the work by Public Works Department	1% of the estimated cost of the works, subject to a minimum of Rs.500/- (Rupees Five Hundred only)
c.	Issue of Certificate that the rates adopted in the estimates are not in excess of schedule of rates of Public Works Department	½% of the estimated cost cost of the works exclusive of cost of land, subject to a minimum of Rs.250/- (Rupees Two Hundred and Fifty only)
d.	Issue of Valuation Certificate, If the plans and estimates have not been previously scrutinised.	½% of the estimated cost cost of the works exclusive of cost of land, subject to a minimum of Rs.250/- (Rupees Two Hundred and Fifty only)

#### 6. SUBSIDIZED HOUSING SCHEME FOR PLANTATION WORKERS

Rates of centage charges collected from the Management towards and approval of scrutiny of Building Plan and Estimates, Inspection of site and also issue of Certificate of stage of constructions for the purpose relating to Financial Assistance to the managements under the subsidized housing scheme for Plantation workers as well as the subsidized industrial housing scheme (Private Sector) by the Public Works Department.

<b>Estimated value of the buildings</b>		
a.	Rs.5.00 Lakhs and below	Rs.2,000/- (Rupees Two Thousand only)
b.	Above Rs.5.00 Lakhs and upto Rs.10.00 Lakhs	Rs.5,000/- (Rupees Five Thousand only)
c.	Above Rs.10.00 Lakhs and upto Rs.20.00 Lakhs	Rs.10,000/- (Rupees Ten Thousand only)
d.	For every additional Rupees of One Lakh above Rs.20.00 Lakhs	Rs.250/- (Rupees Two Hundred and Fifty only)

#### 7. ISSUE OF REASONABLENESS OF RENT CERTIFICATE FOR GRANT-IN-AID EDUCATIONAL INSTITUTIONS OCCUPYING PRIVATE BUILDINGS (INCLUDING INSPECTION OF SITES)

I	Buildings situated within 8 Kms from the head quarters (including inspection of the site)	10% of the monthly rent, subject to a minimum of Rs.1,000/- (Rupees One Thousand only)
II	Buildings situated beyond 8 Kms from the head quarters (including inspection of the site)	10% of the monthly rent, subject to a minimum of Rs.1,000/- (Rupees One Thousand only). TA involved should be collected in addition to the fees.
III	Renewal of the above Certificates (including inspection of the site)	10% of the monthly rent, subject to a minimum of Rs.1,000/- (Rupees One Thousand only).

#### 8. VALUATION STATEMENT / CERTIFICATE

I	For furnishing a valuation statement / certificate for buildings in respect of National Highways Schemes.	1% of the value of the building
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II	For furnishing a valuation statement / certificate for acquisition of buildings from Private Transport Companies for entrustment to autonomous transport corporations of Government.	1% of the value of the building
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### 9. STRUCTURAL STABILITY CERTIFICATE

<b>A. For Private Schools</b>		
I	Inspection of buildings (New) and issue of SSC for 3 years.	Rs.10/m <sup>2</sup> subject to a minimum of Rs.5,000/- (Rupees Five Thousand only) per building
II	Inspection of buildings of more than 50 years old and issue of SSC for One year.	Rs.5/m <sup>2</sup> subject to a minimum of Rs.5,000/- (Rupees Five Thousand only) per building
<b>B.</b>	For Private Buildings occupied by Government Departments by taking lease of rent.	0.2% on the cost of the building subject to a minimum of Rs.1,000/- (Rupees One Thousand only) and a maximum of Rs.10,000/- (Rupees Ten Thousand only)
<b>C.</b>	Structural Soundness Certificate for the strong room and currency chests of State Bank of India and all Nationalised Banks credited instead of 8782 cash remittances PW II O.A.D.P. Code 8782.00/1002.0000)	Rs.1,000/- (Rupees One Thousand only) lumpsum centage charge for each and every year.
<b>D. Cinema Theatres</b>		
I	For permanent and semi-permanent theatre issue of SSC and recommending completion plan for approval by the licensing authority (after the construction work is over)	Rs.10,000/- (Rupees Ten Thousand only)
II	Issue of SSC of Fifty years and above old theatre after inspection for One year	Rs.5,000/- (Rupees Five Thousand only)
III	Traveling Theater	Rs.2,000/- (Rupees Two Thousand only)

### 10. SUPPLY OF TYPE DESIGNS AND PLANS

Copies of type designs and plans to be supplied to other State and Central Government Departments, Municipalities, Corporations, Local Bodies and Private Institutions.

I	For drawings upto a size of 60 X 50 cm	Rs.100/- per copy (Rupees One Hundred only)
II	For drawing bigger than 60 X 50 cm but not larger than 60 X 100 cms	Rs.100/- per copy (Rupees One Hundred only)
III	<b>For Drawings of Size</b>	
	A0	Rs.100/- per copy (Rupees One Hundred only)
	A1	Rs.100/- per copy (Rupees One Hundred only)
	A2	Rs.100/- per copy (Rupees One Hundred only)
	A3	Rs.100/- per copy (Rupees One Hundred only)

### 11. PENALTY FOR THE NON-EMPLOYMENT OF TECHNICAL ASSISTANT

I	For Diploma Holders	Rs.2,000/- (Rupees Two Thousand only) per month
II	For Degree Holders	Rs.5,000/- (Rupees Five Thousand only) per month

### 12. SUPERVISION OF WORKS BY PUBLIC WORK DEPARTMENT

For preparation / scrutiny of plans, estimates and design for framed structures for each buildings (i) costing upto Rs.25.00 Lakhs	2% subject to a minimum of Rs.2,000/- (Rupees Two Thousand only)
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**13. TESTING CHARGES**

1	Charges for conducting compressive test for cubes, cylinders, pad etc., of any size	Rs.200/- (Rupees Two Hundred only)
2	Charges for testing mild steel or RTS rods for section weight	Rs.200/- (Rupees Two Hundred only)
3	Charges for testing steel rope or MS Plates (tension only) and flexural strength for beam etc.	Rs.300/- (Rupees Three Hundred only)
4	Charges for testing mild steel or RTS Rods for tension test	Rs.400/- (Rupees Four Hundred only)
5	Charges for test on building bricks or stone masonry blocks ( when materials are supplied)	Rs.1000/- (Rupees One Thousand only)
6	Charges for testing fineness modulus, bulk density and specific gravity as per IS on sand sample	Rs.1200/- (Rupees One Thousand Two Hundred only)
7	Testing charges for One set of bricks (12 Nos.) as per IS 1077-1976	Rs.2000/- (Rupees Two Thousand only)
8	Testing charges for One set of tiles (12 Nos.) as per IS 1237-1959 mosaic tiles and pressed tiles as per IS 2690-1975	Rs.2500/- (Rupees Two Thousand Five Hundred only)
9	Charges for testing One sample of cement or lime (for testing physical properties) as per IS 269-76 and IS 12-1958 per sample	Rs.3000/- (Rupees Three Thousand only)
10	Testing charges for conducting lime reactivity test on fly ash as per IS 1727-1967 (methods of test for possolana materials)	Rs.2000/- (Rupees Two Thousand only)
11	Testing charges for the design of concrete mix including cost of material, establishment and equipment	Rs.20,000/- (Rupees Twenty Thousand only)
12	Charges for conducting calibration test	Rs.1000/- (Rupees One Thousand only)
13	Charges for conducting tests for rock or aggregate (coarse or fine) for microscopical or visual examination	Rs.500/- (Rupees Five Hundred only)
14	Charges for rocks or aggregate (coarse or fine) for petrographic analysis	Rs.1200/- (Rupees One Thousand and Two Hundred only)
15	Charges for One No. of coarse aggregates for aggregate crushing test	Rs.1000/- (Rupees One Thousand only)
16	Charges for coarse aggregate (coarse or fine) for soundness test or density test on rock samples	Rs.10,000/- (Rupees Ten Thousand only)
17	Testing charges for rock aggregate (coarse or fine) for specific gravity test and absorption test	Rs.500/- (Rupees Five Hundred only)
18	Testing charges for rock abrasion test	Rs.1000/- (Rupees One Thousand only)
19	Testing charges for rock testing sieves or sieve cloth	Rs.500/- (Rupees Five Hundred only)
<b>B.</b>	<b>Chemical Test</b>	
1	Charges for conducting chemical analysis on one sample of cement	Rs.5000/- (Rupees Five Thousand only)
2	Charges for conducting chemical analysis on one same of lime	Rs.5000/- (Rupees Five Thousand only)
3	Charges for conducting chemical analysis on one same of water	Rs.5000/- (Rupees Five Thousand only)
4	Charges for conducting chemical analysis on one same of surki and flyash	Rs.5000/- (Rupees Five Thousand only)
5	Charges for conducting chemical analysis on one same of sand	Rs.5000/- (Rupees Five Thousand only)

6	Charges for conducting chemical analysis on one same of soil	Rs.6000/- (Rupees Six Thousand only)
7	Charges for conducting chemical analysis on one same of paint	Rs.5000/- (Rupees Five Thousand only)
8	Charges for conducting chemical analysis on one same of gun powder	Rs.2000/- (Rupees Two Thousand only)
9	Charges for conducting chemical analysis on one same of mortar	Rs.3000/- (Rupees Three Thousand only)
10	Charges for conducting chemical analysis on one same of rock sample	Rs.10000/- (Rupees Ten Thousand only)
<b>C.</b>	<b>Soil Test</b>	
1	IS 2131 charges for conducting one boring operating including penetration test upto 15m depth from ground level.	Rs.10000/- (Rupees Ten Thousand only)
2	IS 1888 charges for conducting one plate bearing test	Rs.5000/- (Rupees Five Thousand only)
3	IS 1988 charges for conducting one static dynamic cone penetra meter test upto 15m depth from ground level	Rs.5000/- (Rupees Five Thousand only)
4	Charges for one field permeability	Rs.2000/- (Rupees Two Thousand only)
5	IS 2720 PV.V and VI charges for routine one soil samples such as chemical analysis, atterberg limits shrinkage (for each test or part thereof)	Rs.2000/- (Rupees Two Thousand only)
6	P.XIII Charges for conducting shear test on one sample	Rs.500/- (Rupees Five Hundred only)
7	IS 2720 lxx charges for conducting abbots compaction test and UCS test	Rs.500/- (Rupees Five Hundred only)
8	US 2720 XI charges of conducting tri-axial shear test on sample	Rs.2000/- (Rupees Two Thousand only)
9	IS 2720 XVII charges for conducting permeability test on one sample (Lab)	Rs.500/- (Rupees Five Hundred only)
10	IS 2720 XV charges for conducting any other test or part thereof on one sample	Rs.500/- (Rupees Five Hundred only)
11	IS 2720 VII charges for conducting consolidation test on one sample	Rs.5000/- (Rupees Five Thousand only)
12	IS 2720 VII charges for conducting proctor compaction test on or sample	Rs.1000/- (Rupees One Thousand only)
13	IS 2720 XI charges for conducting differential free swell test	Rs.500/- (Rupees Five Hundred only)
14	IS 2720 XII chares for conducting swelling pressure test on one sample	Rs.5000/- (Rupees Five Thousand only)
15	IS 2470 PII charges for conducting one percolation test	Rs.3000/- (Rupees Three Thousand only)

## Sub Head V

1	Specific soil resistivity USBR method	Rs.500/- (Rupees five hundred only)
2	Centrifuge moisture equalant as per LS 2720 Part (XIX)	Rs.500/- (Rupees five hundred only)

/ Forwarded / By Order /

/True Copy /

for Chief Engineer (Buildings)

ANNEXURE - II

## 1. CHINEMA THEATRES

a	Approval of plan and design before the construction work started	Rs.10,000 (Rupees Ten Thousand only)
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b	Report on feasibility for the construction of Cinema Theatres (to be sent to the Licensing Authority before issue of No Objection Certificate)	Rs.5,000 (Rupees Five Thousand only)
c	Issue of recommendation for multistoried commercial complex within the premises of Cinema theatre	Rs.10,000 (Rupees Ten Thousand only) for Cinema Theatre portion + Rs.10/- (Rupees Ten only) per m <sup>2</sup> and Rs.20/- (Rupees Twenty only) per m <sup>2</sup> above 100 m <sup>2</sup> (for commercial complex portion)
d	Issue of recommendation for modification over the completion plan of Cinema theatre of any nature	Rs.5,000 (Rupees Five Thousand only)
e	Issue of recommendation for exception from Tamil Nadu Cinema (R) Rules, 1957 (after inspection)	Rs.5,000 (Rupees Five Thousand only)
f	Issue of recommendation for exception from Tamil Nadu Cinema (R) Rules, 1957 (without inspection)	Rs.5,000 (Rupees Five Thousand only)

## 2. DISTRESSED BUILDINGS

Suggestion of remedial measures to the distressed building of		
a	Government Buildings	- NIL -
b	Quasi Government Buildings	Rs.2,000 (Rupees Two Thousand only)
c	Private Buildings	Rs.5,000 (Rupees Five Thousand only)
d	Valuation of Buildings for dismantling and disposal	2% on the cost of building

/ Forwarded / By Order /

/True Copy /

for Chief Engineer (Buildings)

Copy of :



GOVERNMENT OF TAMIL NADU

ABSTRACT

CERTIFICATED – Issues of Community Certificates, Income Certificate and Solvency Certificate - comprehensive instructions - Issued.

### REVENUE DEPARTMENT

G.O.Ms.No :1509.

Dated : 27.11.1991

Read :

- (1) From the State President : Tamilnadu Revenue Official Association, Letter dt:26.8.89.
- (2) From the Special Commissioner and Commissioner of Revenue Administration D.O.Lr.No.02/83255/89 / Dt:16.10.1989 and letter No.02/118626/89.

### ORDER:-

The Tamil Nadu Revenue officials association has stated that the Tahsildars and Deputy Tahsildars are empowered to issue several kinds of certificates such as Community Certificate, Income, Nativity etc., to the people and that other department of the government and the Government undertakings are indicating for various kinds of certificates for their day to day necessities in addition to the General Certificates of Community: Nativity and Income, and that in view of the have responsibility

cost on the Deputy Tahsildar and the Tahsildar comprehensive instructions to the Revenue Officials for the Issue of Certificates may be Issued.

2. This has been engaging the attention of the Government for same time. In the absented of clear instructions there is a possibility of issuing wrong certificates to the Public. Hence, the Government have consulted with the special commissioner and Commissioner of Revenue Administration and sought draft comprehensive instructions.

3. The Government have examined the draft instructions in consultation with the Adi Thiravidar and Tribal Welfare backward classes, most Backward Classes, Welfare and Personnel & Administrative Reforms Departments. After careful consideration the Government prescribed the comprehensive instructions mentioned in the annexure to this order for the guidance of the certificates issuing authorities.

(BY ORDER OF THE GOVERNMENT)

R.A. SEETHARAM DAS,  
Spl. Commr. & Secy. To Govt.

**ANNEXURE**  
**(iii) SOLVENCY CERTIFICATE**

The taluk tahsildars are competent to issue Solvency Certificates which is used for taking contracts etc., Solvency Certificates serve as security for undertaking contract work etc.. For obtaining solvency certificates, the applicant should file an application with a Court Fee Stamp of Rs.2/- (Rupees Two only) to the Tahsildar who will forward it to the Revenue Inspector for enquiry and report. The applicant should enclose certified or Xerox copies of the documents relating to the immovable properties belonging to him besides tax receipts from the Municipalities / Corporation / Town Panchayats / if the applicant own immovable properties. The applicant should also produce latest encumbrance certificate (in original) for thirteen years, for the immovable properties. The Revenue Inspector will enquire the applicants Village Administrative Officer, the public record their statements and then send a report to the Tahsildar. If the applicant owns land property, an extrat of adangal, chitta etc., showing the particulars of the lands owned by the applicant and obtained for the Village Administrative Officer should be sent alongwith the application Solvency of an individual is ascertained based on the immovable property owned by the applicant. The value of the landed property in ascertained with reference to the market value of the land available in Sub Registrar's Office and value of structures are ascertained based on the Sheduled rates, furnished by the Public Works Depatment. For Registration of names for Military contracts, solvency particulars are furnished to the department by the Collector. In pursuance of government letter No.38745/V2/80-1, Revenue dated 30.04.1980, the erstwhile Board of Revenue D.P. Rt.2553(Q) dt.09.06.1980 had issued instructions to the effect that officials issuing solvency certificates should be more vigilant while issuing solvency certificates and to take all precautionary measures to avoid defects. In GO Ms.No.2065 Revenue dt.06.10.1976 government have issued order to the effect that solvency certificates issued by the Tahsildar to the contractors should be countersigned by the District Revenue Officers, and if there or no District Revenue Officers, then the Collector has to countersigned the Certificates. As per the Governmet Memo No.61671/W1/7446 Revenue dated 21.09.1974 Collectors can either countersign or issue solvency certificates after verification if the records showing upto date registry of the property concerned are available with Revenue Department. In Commissioner of Revenue Administration's Office Ref.Q2/93586/88 dt.23.01.1990, instructions have been issued to all Collectors to undertake random check of solvency certificate issued by the Revenue Officials to eleminate the malpractices in the issue of solvency certificates. The files relating to the issue of Sovency Certificates should be closed in K.Dis. The solvency Certificates issued will be valid for SIX MONTHS from the date of issue.

R.A. SEETHARAM DAS,  
Spl. Commr. & Secy. To Govt

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## PUBLIC WORKS DEPARTMENT:

From:  
Thiru. C.A.Srinivasan, B.E., F.I.E.,  
Chief Engineer,PWD.,(General)  
Public Works Departments,  
Madras-9.

To:  
The Commissioner and Secretary  
To Government,  
Chepauk, Madras -5.

Lr. No. Wks.II(2) /9673/80/dt.29.7.1980.

Sir,

Sub: Contractors – Work Contractors- General code for Registration, demotion, removal, suspension, banning of business and dealings etc.,  
Ref: Govt. in Lr.No.1/js/80, pw., dt.6.5.80.

I am to acknowledge the receipt of the letter cited together with its enclosure.

C.A.Srinivasan,  
Chief Engineer (General).

Copy of Govt st Lrd. Moves/1386/1/79,pw., dated 15.11.79 and copy of standard code for supplied received along with Govt is letter are forwarded to the superintending Engineers for information and necessary farther action.

2. The Superintending Engineers are requested to acknowledge the receipt of the circular.

C.A.Srinivasan,  
Chief Engineer (General).

To:

All Superintending Engineers of PWD., Circles.

xx xx

//true copy//

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Copy of letters No.SS/1386-1/79.dt.15.11.79 from the Public Department, Madres-9 to all Collectors including Madras City, The Commissioner of police, Madras.

Sub: Contractors- Works Contractors-General Code for Registration, demotion, removal, suspension, banning of business dealings etc., of works- contractors- Revised Standardised Code-Communication of

Ref: This Dept. Memo.No.WB/2597-7/76,dt.30.6.77.

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The Government of India in the Ministry of works and Housing, New Delhi, have revised their standardized Code for Building Contractors. Based on the provision of the revised Code of the Government of India, this Government have revised the existing Standardised Code for Works Contractors communicated in this department, Memorandum cited. A copy of the revised code, which should fare after the followed, is enclosed for information and guidance while initiating any action for removal/ suspension banning of business etc., with Contractors, it may be ensured that the guidelines presecibed in the revised Code and in the Appendix-I their to are strictly complied with

2. The standard is an Code communicated with is departments memorandum cited should be removed and destroyed as it has become absolute.

3. The receipt of this letter and its enclosures may please be acknowledged as early as possible.

//true copy//

Copy of :-  
SECRET

Copy No .70

### Standardised Code for Works Contractors

#### 1. General :

1.1 This code is for dealing with works contractors. All ministries/ Departments and Offices of the state Government shall follow this code and shall not maintain any separate code of their own. This code communicates the broad guiding principles governing registration, promotion, demotion, removal suspension of business and banning of business of contractors.

1.2 No reference to this code shall be made in any circumstances in any communications to any party outside the Government or in any pleading or affidavit filed in a Court.

#### 2.Registration:-

2.1 It is desirable that every department which is required to undertake construction of work should maintain an up-to-date list of approved contractors after taking into account the financial standing of each contractors, his capacity, past performance, etc., the approved contractors should be enlisted in different classes indicating the limit upto which contractors in a particular class are eligible to tender. The contractors should be registered in each class according to set rulers framed after taking into account the requirements of the department and the local conditions in which works have to be executed.

2.2 The status of the contractors in the approved list, with their Registering authority, for weeding out from the approved lists such contractors as have not secured any work during the period of three consecutive years .

3. Demotion to a lower classes.

3.1 The registering authority may demote a contractor to a lower, if he

- i) fails to execute a contract or executes it unsatisfactorily or is proved to be responsible for constructional defects,
- ii) has no longer adequate equipment, technical personal or financial resources or
- iii) litigious by nature,
- iv) violates any important conditions of contractor or
- v) is responsible for a contract which may justify his demotion to a lower class.

3.2 The fact of and the reasons for demotion shall not be communicated to the contractor concerned, but in every case, The registering authority shall record the reasons for demotion, and also furnish the Head of the Department concerned , through the next higher authority/authorities, with a report indicating the reason for the demotion.

3.3 The head of the department concerned should communicate a copy of demotion orders, together with the reasons therefore to other government departments responsible for major construction works for information and action, if necessary. A copy should also be addressed to the government in public (S.C.) department for information.

3.4 In respect of a contractor registered for various categories of works, namely buildings and roads, Furniture, electrical or sanitary and water supply works, orders regarding demotion would apply only to one category and not to others, unless the reason, or one of the reasons for the demotion, is lack of adequate financial resources, in which case the orders of demotion would apply to all categories of works.

4. Suspension of business:-

4.1 Suspension of business may be ordered for an indefinite period, where pending full enquiry into the allegations, the competent authority is of the view that it is not desirable that business with the contractor should continue. Such an order may be passed if the competent authority is prima facie of the view that the contractor is guilty of an offence involving moral turpitude in relation to business dealings which is established would result in banning business dealing with the contractors.

4.2 Where a contractor is suspected of disloyalty to the state or where the administrative department concerned, in consultation with the public, (S,O) Department recommend such a course pending investigation into series allegations, the administrative department concerned may required the Government Department to Suspend business with the part. In such cases the registering the authority shall issue immediate orders to suspend :-

1. business with the contractor concerned in so far as it is feasible under the existing terms and conditions of the contract; and

11. the grant of fresh contracts,

4.3. A competent authority may order suspension of business with a contractor for a specified period on account of comparatively minor technical offenses, or when he fails to furnish the required Income-Tax-clearness Certificate. In such cases, the fact of suspension of business should be communicated to the contractor giving reasons for the same.

4.4 The fact of and the reasons for suspension of business shall not be communicated to the contractors concerned, but in every case, the competent authority shall record the reason for suspension of business, and also furnish the Head of the Department, concerned, through the next higher authority / authorities, with a report indicating the reasons for the suspension of business.

4.5 The Head of the Departmental concerned should communicate a copy of orders regarding suspension of business together with the reasons therefore, to other Government Departments responsible for major constructions works, for information and action, if necessary. A copy should also be endorsed to the Government in the Public (S.C) Department for information.

5. Removal from the approved list :-

5.1 The Registering Authority may remove the name of a contractor from the approved lists, If a contractor,

- i) has on more than one occasion failed to execute a contract or has executed It unsatisfactorily; or
- ii) is proved to be responsible for constructional defects in a number of cases; or
- iii) persistently violates any important conditions of the contract; or
- iv) fails to abide by the conditions of registration or is found to have given false particulars at the time of registration, or being declared bankrupt, insolvent, would, dissolved or partioned :- or
- v) Persistently violates the provisions of Labour Regulations and Rules: or
- vi) fails to secure any work during the period of three consecutive years.

5.2 The decision regarding removal from registration / Suspension of business / removal from the approved list taken after the issue of a show cause notice and consideration of representation , concerned (kindly see appendix-I )

5.3 The Head of the Department discerned shall communicate a copy of orders of removal, together with the reasons therefore to other Government Departments responsible for major construction works for information and action, if necessary. A copy should also be endorsed to the Government in the Public Works and Public (S.C) Departments for information.

5.4 In respect of a contractor registered for various categories namely, buildings and roads, furniture, electrical or sanitary and water supply works, orders regarding removal would apply only to one category unless otherwise specified.

5.5. Orders regarding removal (from the approved list) shall be reviewed annually to the Registering Authority who may, on such review, revoke the orders if, in his opinion, the reason(s) to exist, or the punishment already meted out is adequate in the circumstances of the case.

6. Banning:

6.1 An order banning business dealings with a contractor implies that all departments of the State Government are forbidden from dealing with the contractor. Banning order and revocation thereof shall be ordered by the administrative department of the Secretariat, in consultation with the Public (S.C.) Department. It shall extend to all its allied firms and partners. The banning order shall specify the name of such allied firms and partners. No contract of any kind whatsoever shall be placed with a banned contractor / firm, including its allied firms and partners by any department of the State Government after the issue of the banning order.

6.2. Banning of business may be ordered for the following reasons :-

- i) where there is sufficient and strong justification for believing that the contractor or his employee has been guilty of malpractices such as bribery, corruption, fraud including substitution of or interpolation in tenders, pilfering or unauthorized use or disposal of Government materials issued for specific works, or obtaining Income - Tax Clearance Certificate by under hand means, obtaining official information or copies of official documents by adopting questionable methods, etc., or
- ii) when the contractor continuously refuses to pay Government dues without showing adequate reasons and where the Registering Authority is satisfied that no reasonable dispute attracting reference to arbitration or Court of Law exists for the Contractor's action; or
- iii) Where a contractor his partner or his representative has been convicted by a Court of Law for involving moral turpitude in relation to business dealings: or
- iv) Where security considerations including suspected disloyalty to the state to warrant.

6.3. If in the opinion of the Registering Authority it is considered necessary to ban a contractor for the above reasons, he will send to the Head of Department concerned through the next reasons for the action and the period for which the contractor should be banned as also the names of the partners of the contractors and the allied concerns coming within the effective influence of the contractor. The Head of the Department concerned will forward the report of the Registering Authority to the Government in the administrative department concerned with recommendation. A decision to ban a contractor for reason (i) above may be taken by the administrative department in consultation with the state vigilance commission and the public (S.C.) department. for Reason (ii) to (iv) above, the administrative department may take a decision in consultation with the Public (S.C.) Department. Action for banning a contractor should be taken only where it is established that the offence was committed in order to secure advantage to the contractor and not where the object may be to secure advantage to the person concerned viz., employee, partner or representative of the contractor, personally.

6.4 The decision regarding removal from registration/suspension/banning of business dealings taken after the issue of a show case notice and consideration of the representation, if any, in reply, thereto should be communicated to the firm, but reasons may not be disclosed in such communication (kindly see Appendix-I) (Copies of such orders (marked Secret ) together with the reasons for the action and the period for which they will be effective, as also the names of partners and the list of allied concerns coming within the effective influence of the banned contractor, should be forwarded by the administrative department concerned to all other department of the Government, who will issue necessary instructions to the Heads of Departments under their control for immediate cessation of all future business with the contractor.

6.5 Action for banning business dealing with a contractor should be taken only where it is established that the offence was committed in order to secure advantage to the contractor and not where the object may be to secure advantage to the person concerned, viz., employee, partner or representative of the contractor, personally.

6.6. particular care should be taken to ensure that the contractor (banned) does not transact business with the Government under a different name or title or through a benamidar.

6.7. Once the 'banning' orders are issued, they should ordinarily not be revoked unless:-

- i) the period specified therein has expired ; or
- ii) on a review, the administration department concerned is of the opinion that the punishment already noted out is adequate in the circumstances of the case; or
- 111) in respect of the same facts, the accused has been honorably acquitted in a Court of law.

6.8 The administrative departments concerned will review banning orders from to time in consultation with the public (S.C.) Department and other department concerned .

7.1 Copies of all orders for banning shall be forwarded by the administrative department concerned to all other department of the Government. The Government in the Public (S.C.) Department shall be responsible for keeping an up-to-date list of banned contractors and circulating every quarter, a list of addition and revocation during the previous quarter, if any, all other department of the Government.

7.2 Banning orders issued by the State Government and by Central Government Departments will be given effect to by both on a reciprocal basis. Banning orders issued by the department will be communicated to the Government of India by the Public (S.C.) Department. That department will also communicate to the department of the State Government and their Heads of Departments, banning orders issued by the Central Government.

#### Restoration

7.3 Upgrading a demoted contractor, lifting the ban on business restoring the registration, withdrawal of banning, etc., may be considered to the appropriate time on the merits of each case by the authority who passed the original orders. Copies of orders revoking banning orders shall also be furnished to the Government in the Public (S.C.) Department for communication to the Government of India.

#### APPENDIX –I

The Guidelines about the contents and procedure to showcase notice referred to Clause 5.2 and 6.4 of the Standardised Code.

a)	Which officer should give the show cause notice.	:	The registering authority is competent to issue above cause notice
b)	Period of notice	:	The period of notice should be 30 days.
c)	Manner of service.	:	Notice should be served by registered Post.
d)	Person to be served with the notice	:	Notice should be served on the contractor concerned.
e)	Brief ground for giving the show cause notice.	:	Be indicated enumerating instance of bad workmanship and other specific allegation for action proposed.
f)	Manner of considering the reply.	:	The registering authority should consider the replies and take decisions in consultation with the authorities mentioned in the Code.
g)	How and to what extent the decision to be communicated	:	The decision be communicated to the concerned party by the registering authority by Registered Post Acknowledgement Due.

Copy of :-

SECRET:

Standardised Code for Suppliers

1. This code applied to purchase transactions only. This Code deals with suppliers. All Heads of Departments, Officers of the State Government and Departments of the Secreteriat shall follow this order and shall not maintain any separate code of their own.

2. No corrections in this Code shall be made in any circumstances in any communication to any party outside the Government or in any pleading or affidavit filed in a Court.

Clearing and Transport organization :-

3. Action against clearing and transport organisations may also be taken under the provisions of this Code.

Definations:

4. i) Firm :- the term 'firm' used in the code includes a person / persons representing a firm or acting as a broker on behalf of such firm, an individual or person, a company, a Co-operative Society, a Hindu undivided Family and as Associations or body or persons, whether incorporated or not engaged in trade or business.

ii) Proprietor:- This term includes directors of a private limited company, member of a Hindu undivided family, a number of an association of persons and a director of a public limited company.

iii) Allied Firm:- All concerns which come within the adhere of effective influence of the banned/suspended firm shall be treated as allied firms. In determining this, the following factors may be taken into consideration:-

a) whether the management is common:

b) Majority interest in the management is held by the partners or directors of banned / suspended firm:

c) Sustainable or majority are owned by the banned / suspended firm and by virtue of this it had a controlling voice.

Approved list of Suppliers:

5. It is desirable that every department which makes regular purchases shall maintain in an upto data list of approved suppliers. The maintenance of such a list is prescribed it Article 125 of the Madras Financial Code, Volume I. Heads of Departments shall therefore, maintain an upto-date list of suppliers in so far as their respective departments are concerned. The list of approved suppliers shall be on the basis of the financing standing of the firm, their capacity, post performance, etc., The list of approved suppliers may be strictly intended for purpose of single and limited tenders.

Registration:-

6. (a) To cover contingencies like the sending of tender notice etc by a post a fee of Rs.10/- shall be levied by the Head of Department for registration of a firm, and of each of its allied concerned if any, as approved suppliers. The supplier shall remit the fee into the treasury with a chalan and forwarded the receipted chalan with the application for registration, to the head of the department concerned. The fees shall be credited to major head miscellenious under the Revenue. Major Head relating to the Department to which the fee is credited shall not be refunded if and when a supplier's name is removed from the approved list. A fresh fee Rs.10/- shall be levied if and when a supplier is restored to the approved list. In case an application is received from a suspended firm with the required fee of Rs.10/- it will not be considered, besides the amount being forfeited to Government.

b) The status of the suppliers in the approved list, especially their financial standing, should be checked annually by the head of departments who may utilize the service of the heads of officers (Purchasing Officers) in this regard.

Removal:

7. Removal from the list of approved suppliers may at the discretion of the Head of Department, be ordered if a firm,

- a) fails to execute a contract or fails to execute it satisfactorily.
- b) no longer has the technical staff or equipment considered necessary.
- c) fails to furnish an Income-Tax Clearance Certificate as required under the rules.
- d) is declared bankrupt or insolvent or its financial position has become unsound, and in the case of a limited company, it is found up or taken into liquidation; and
- e) fails to furnish sales tax clearance certificate.

8. A firm may be removed by the competent authority from the list of approved suppliers if, on account of its performance or other disabilities, it is no longer considered fit to remain on the approved list. The Head of Department, who orders deletion of a firm from the approved list of suppliers, shall communicate such order with reasons therefore to the concerned Administrative departments in the Secretariat who may consider the question of communicating such orders to the other administrative departments of the Secretariat including the Public (S.C.) Department.

9.1 During the period the name of the suppliers is removed from the list, he will be treated as an unregistered supplier.

9.2 The decision regarding removal from the approved list taken after the issue of show cause notice and consideration of representation, if any, in reply there to should be communicated to the firm concerned (See Appendix-I).

9.3 The Head of Department shall communicate a copy of orders of removal, together with the reasons therefore, to other Government departments for information and action, if necessary. A copy should also be endorsed to the Government in the administrative department and public (S.C.) Department for information.

10. In respect of a firm which is registered for more than one item, orders regarding removal on account of reasons mentioned at (a) (d) and (e) of para 7 above, shall apply in respect of all items but, in the cases of reasons (a) and (b), however orders regarding removal may be made applicable in respect of one or more items, as may be relevant.

11. Once removed, the name of a firm may not be restored on the Approved list, unless it satisfies the normal registration requirements and the competent authority is satisfied that the firm should be registered.

12. Tenders received from a firm, whose name has been removed from the list of approved suppliers, need not be considered during the period the name of the supplier is removed from the list.

Suspension of Business:-

15. Suspension of business may be ordered where pending from dealing with that firm, the grounds on which such banning may be ordered are:-

- i) if security considerations, including questions of loyalty to the State so warrant.
- ii) if the proprietor of the Firm, its employee, partner or representative is convicted by a Court of Law following prosecution by the Directorate of Vigilance and Anti-corruption, Madras, or under normal process of law, for offence in relations to business dealings;
- iii) If there is strong justification for believing the proprietor or employee or representative of a firm has been acted of malpractices such as bribery, corruption, fraud, substitution of tenders, interpolation, misrepresentation, evasion or habitual default in payment of any tax levied by law.

- iv) if the firm contumaciously refused to return Government dues without showing adequate cause, and the Government are satisfied that this is not due to a reasonable dispute which would attract proceedings in arbitration or court of law; and
- v) if the firm employs Government servant dismissed / removed on account of corruption, or employs a non official convicted for an offence involving corruption or abetment of such an offence, in a position where he could corrupt Government servants.

17.1 Banning of firms and revocation there of shall be ordered by the concerned administrative departments of the Secretariat on the report of the Heads of Departments.

17.2 A banning order passed in respect of a firm shall be extended to all its allied firms.

17.3 Such an order shall be endorsed to an automatically implemented by all administrative departments of the Secretariat, Heads of Departments and their subordinate offices. To facilitate this the Administrative departments issuing such orders shall communicate a copy to the public (S.C.) Department.

18. A banning order shall specify:-

- i) The specific period (permanent if required) for which it will be effective; and
- ii) the name of all the partners, directors, etc., of the firm and its allied concerns.

19. No contract of any kind whatsoever shall be placed with a banned firm, including its allied firms by all departments/ offices of the State Government after the issue of banning order. Contracts concluded before the issue of a banning order shall, however, not be effected by the banning order. Particular care should be taken to see that the same firm does not appear under a different name to transact business with Government. Even in cases of risk purchase, no contract should be placed on a banned firm.

20. Applications for export / import license from a banned firm will be dealt with in accordance with the provisions of the Export / Import Act and will not be affected by a banning order issued under this Code. It will, however, be open to the Ministry of Foreign Trade as distinct from the chief controller of Imports & Exports, to ban business dealings with a firm which has been guilty of malpractices, in relation to its export /import activities.

21. The supply of controller raw materials, including imported raw materials will not be denied to a banned firm. The allotment of such raw materials shall be regulated by the law on rules governing their allocation.

Maintenance of Up-to-date List:-

22. Copies of all orders banning business dealings with firms shall be forwarded by the administrative department concerned to all other departments of the government. The government in the public (S.C.) department shall be responsible for keeping an up-to-date list of banned firms, and circulating every quarter. List of additional and revocation during the previous quarters if any to all other departments of the government.

Revocation of orders:

23. (i) An order of banning / suspension passed for a certain specified period shall be deemed to have been automatically revoked on the expiry of that specified period and it will not be necessary to issue a specific formal orders of the revocation, except that in order of suspension / banning passed on account of doubtful loyalty or security consideration shall continue to remain in form until it is specifically revoked.

(ii) An order of banning for the reason mentioned at para 16 (ii) above may be revoked if, in respect of the same facts, the accused has been wholly exonerated by the court of law.

(iii) A banning / suspension order may, on a review / be revoked by the competent authority if it is of the opinion that the disability already suffered is adequate in the circumstances of the case.

24. The decision regarding removal from the approved list / suspension/banning of business dealings taken after the issue of a show cause notice and consideration of the representation, if any, in reply thereto should be communicated to the firm concerned, but reasons may not be disclosed in such communication(see Appendix-I) Copies of such orders (MARKED 'SECRET') together with the reasons for the action and the period for which they will be effective, is also the names of partners and the list of allied concerns coming within the effective influence of the banned firm should be forwarded by the administrative department concerned to all other departments of the Government (including the Public S.C. Department), who will issue necessary instructions to the/boards of Departments under their control for immediate case action of all future business with the firm.

Copy of

APPENDIX –I

The Guidelines about the contents and procedure to showcase notice referred to Clause 9.2, 15.2 and 24 of the Standardised Code.

a)	Which officer should give the show cause notice.	:	The registering authority is competent to issue the above cause notice
b)	Period of notice	:	The period of notice should be 30 days.
c)	Manner of service.	:	Notice should be served by registered Post
d)	Person to be served with the notice	:	Notice should be served on the firm concerned
e)	Brief ground for giving the show cause notice.	:	Be indicated enumerating instance of bad workmanship and other specific allegation for action proposed.
f)	Manner of considering the reply.	:	The registering authority should consider the replies and take decisions in consultation with the authorities mentioned in the Code.
g)	How and to what extent the decision to be communicated	:	The decision be communicated to the concerned party by the registering authority by Registered Post Acknowledgement Due.

Sd/-----

For Chief Engineer, PWD, (General)

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ANNEXURE  
FORM.1  
FORM OF APPLICATION

From

To

I / We herewith submit My / Our application for registering My / Our name in  
Sir,  
your Register of Contractors in classification under class.

State / Circle / level

A Chalan for Rs.5000/- and Rs.200/- application fee for contractors is enclosed. A chalan of Rs.5/- and Rs.1/- towards the rules of registration are also enclosed chalan for Rs.50,000/- towards the cost of registration of contractors are also enclosed.

Signature of applicant.

(seal of the company in the case of firm)

- Encl :** 1. Chalan for Rs.  
2.  
3.  
4.

-----  
**FORM . 2**  
**I GENERAL**

- 1) Name of the applicant ( State whether the :  
registration sought for an individual or joint  
stack company or un individual Hindu  
Familyour Registered partnership Firm. If a  
corporation the name of the Partners together  
with details of financials. and other business  
notrasts of the partners should be separately  
furnished (attested copies of articles of  
Association partnership Deeds stack company  
the name of the Director(s) should be furnished).
- 2) Name of the Registered office of the individual / :  
company and place of business.
- 3) Permanent address to which the :  
communication should be sent.
- 4) Does the individual or company do any business :  
other contractor works or supplies.
- 5) Names of the Treasury in which the prescribed :  
fees have been remitted ( the number and date  
of chalan to be furnished)
- 6) Has the applicant applied previously for :  
registration and if so with what result.
- 7) has the applicant or any one of the his partners :  
been removed from the list of contractors or  
black listed anywhere at any time and if so for  
what reasons (here give full details)
- 8) Class and Territorial unit in which enlistment is :  
sought.
- 9) Has the applicant registered himself as :  
contractor with any other registering officer to  
this and other departments. If so full details to  
be furnished.
- 10) Whether the applicant is a share holder or :  
partner of any firm already registered in the  
Department.
- 11) Is the applicant or any of the partners or :  
share holders of his firms or any employees  
of his firms or any employees of his firm a  
Government Servant (past or present) of

this Department. If so particulars to be Furnished.

- 12) The nature of work the applicant proposed :  
to undertake (Whether road works, building works, public Health works. Irrigation Works / Civil works of the Electricity of P.W.D. etc.
- 13) Experience of the applicant in the line :  
(Testimonials if any list of works with total value should be separately enclosed)

### **III. TECHNICAL PERSONAL AND RESOURCES**

- 14) Name or names of technically qualified and other persons employed together with their qualifications and experience.
15. Does the applicant maintaining an office for :  
preparing designs drawings estimates, tender documents bills etc.
16. Does the applicant own works shop for :  
structural fabrication works and if so furnish details thereof.
17. State particulars of construction machinery :  
and tools and plant owned by the applicant.
18. Does the applicant own a pumbing or any :  
other license connected with his business.

### **IV. FINANCE.**

19. Name or names of the banker(s) with whom :  
the applicant maintains accounts.
20. Name of the persons holding the power of :  
attorney in the case of partnership firm
- 21 Paid up capital and dividend declared if joint :  
company.
22. Average cash deposits during the last one :  
year (Certificate of the bank to be produced from the Revenue Department)
- 23 Value of property owned ( A certificate to be :  
produced from the Revenue Department)
- 24 Name and Designation of the Officer of the :  
Revenue Department (Person) issuing the property certificate.
- 25 Whether the applicant has enclosed the :  
Income Tax verification certificate and Sales Tax clearance certificate.
- 26 Annual turn over of the applicant. :
- 27 Money limits of contractors upto which the :  
applicant will be able to undertake work.

I / We declare that the particulars furnished above are true to the best of my / our knowledge.

Signature of the applicant  
Seal of the Company in the case of Firm.

RULES FOR REGISTRATION OF CONTRACTORS FOR GOVERNMENT WORKS IN TAMILNADU STATE.

RULE-1:

No contractor shall normally be allowed to undertake Government works either in the Public Works Department or in the Highways and Rural Works Department of the Tamil Nadu State included the Construction branch of the Industries Department unless he is registered as contractor in the Department concerned according to the Rules hereunder:-

NOTE:

Interested ayacutdards and beneficiaries proposed to be entrusted with local involving no high technical skill, shall be exempted from such registration, for works upto Rs.10,000/- in the case of irrigation works and Rs.5,000/- in the case of building or road works.

RULE-2: APPLICATION FOR REGISTRATION:

A contractor shall first apply for Registration in the prescribed forms annexed to these rules to the appropriate authority viz. The Executive Engineer, or the Superintending Engineer of the Public Works Department incharge of Regular or Special Divisions and Circles or the Divisional Engineer or the Superintending Engineer of the Highways and Rural Works Department or the Branch of the Industries Department has the case may be with is eligible under Rules 3 and 4.

RULE-3: CLASSIFICATION OF CONTRACTORS:

Class -I	Above	Rs.75.00 Lakhs.
Class -II	Upto	Rs.75.00 Lakhs.
Class -III	Upto	Rs.30.00 Lakhs.
Class -IV	Upto	Rs.15.00 Lakhs.
Class -V	Upto	Rs. 6.00 Lakhs.

Before awarding contractors costing over Rs.75.00 lakhs to a Class I Contractor, his financial capacity, shall be specially enquired into very time.

RULE-4: FEES FOR APPLICATION AND REGISTRATION:

1. Normally contractors, Class I,II,III and IV will be registered for works throughout the State in Circles and Class V in Divisions of P.W.D.
2. The Executive Engineer of the Public Works Department or the Divisional Engineer of the Highways and Rural Works Department or the Executive Engineer of the Industries Department shall Register contractors for works in their jurisdiction.
3. The Superintending Engineer of the Public Works Department or the Highways and Rural Works Department of the Construction Branch of the Industries Department shall Registered contractor's for works either in his circles or for works pertaining to the Department throughout the State.
4. Every application for registration shall be accompanied by a chalan of Rs.500/- towards application fee in case of registration for the Division Rs.500/- in case of Registration for Circle Rs.500/- in case of Registration for the State. The application fee will not be refunded under any circumstances.

The amount shall be remitted into the Government Treasury under Head 0059-Public Works g. Miscellaneous Receipt of the PWD H&RW Department. Other Receipts (d) Other Receipts-Application fee for Registration as contractors in the Public Works Department/Highways and Rural Works Department, or under the Head XXIX.Industries-A

industries-Miscellaneous Receipts-Application fee for registration as contractor in the Construction Branch of the Industries Department as the case may be and

5. Another chalan for Rs.2,000/- in case of Registration for the Division Rs.2,000/- in case of Registration for the Circle and Rs.4,000/- in case of Registration for the State shall be remitted into the Treasury under the Head 0059-Public Works-g. Miscellaneous-Receipts of the PWD H&RW Department other receipts(d) other receipts Registration fee for Registration as contractors in the Public Works (Highways and Rural Works Department (or under the Head-XXIX Industries-a. industries - Miscellaneous Receipts Registration fee for registration as the case may be to the branch of the Industries Department as the case may be to the credit of the Appropriate registering authority within 15 days of the receipt of the intimation of the approval of his application by the registering authority and the chalan sent to the registering authority.

**RULE-5: CONSIDERATION OF APPLICATION:**

The Divisional Officer or the Circle Officer shall have such enquires made incontinuation with the application as he considers necessary and call for any further particulars from the applicants before finally disposing off the application. The application shall provide necessary facilities for verification of particulars in the application, by the enquiry officer.

**RULE-6: REJECTION OF APPLICATION:**

The appropriate registering authority shall have full powers to reject any application for registration, but before doing so, it shall issue a show cause notice to the applicant setting out briefly the reasons for the proposed rejection and giving him seven days time to make any representation. The said authority shall then proceed to pass orders after taking into consideration any representation that may be received within the aforesaid period. The order shall contain brief statement of the reasons for the rejection of the application.

**RULE-7: APPROVAL OF APPLICATION AND REGISTRATION:**

1. In the case of application which is found to be satisfactory the officer accepting the application shall intimate the applicant in writing the fact of his application having been accepted giving him the class, area and other particulars as may be fixed by rules.

2. The applicant within 15 days of the receipt of information, shall remit into the Government Treasury the prescribed form for Registration to the credit of the intimating officer as indicated in sub-rule 5 of rule 4 above and send the chalan to the officer accepting the applications. The Officer on the receipt of chalan shall finally enlist the applicant in the Register of contractors and inform the applicant accordingly.

3. The registration fees will not be refunded under any circumstances to the registered contractor.

4. The registration officer shall be required to intimate the officers of the Departments about the registration of the contractor for their information

**RULE 8: REGISTRATION FOR SPECIAL DIVISIONS AND CIRCLES:**

The Registration of a contractor for works in a Division, or a circle or one Department (Public Works Department or Highways and Rural works Department or the Construction branch of the Industries Department ) is on the territorial basis and as such separate circle for the same Department, for taking up works laying in the territorial area covered by the first Registration. For takingup Special works in the places outside the area of his registration, the contractor should got himself registered in special division or special circle incharge of the special works.

**RULE 9: INELIGIBILITY OF REGISTRATION TERRITORIAL AREA OF OTHER DEPARTMENTS:-**

1. Contractors shall be registered separately under each Department (Public Works Department or Highways and Rural Works Department of the construction branch of the industries Department) Registration in one Department will not be taken note of by the other Departments except to the following extent.

a. A contractor registered for works in a territorial unit of a Division or a circle of the Public Works Department may, without further registration fee, Register himself for taking up works on one Division, on one Circle of the Highways and Rural Works Department, or the construction branch of the Industries Department if found suitable, provided there is overlapping or territorial area of the registration at the corresponding level. This arrangement shall be mutual between the PWD and Highways and Rural Works Department and the construction branch of the Industries Department.

b. A contractor registered for works in a territorial unit of a division or a circle of the Technical Education Department, Public Health Engineering and Municipal Works Department, Railways, TamilNadu Electricity Board, Central Public Works Department, Local Bodies of the TamilNadu State and other TamilNadu State Government Departments may Register himself after paying the registration fee for taking up works in the Public Works Department in the appropriate classes of registration according to the rules in force if found suitable, provided there is overlapping of territorial area of registration at the corresponding level.

c. Contractors may Register themselves in more than one territorial unit of division or a circle of the same department after payment of the requisite application and registration fee in each case. However, registration in a particular territorial unit shall not suitable him for registration in another territorial unit of the same department as a matter of right.

Rule (2) 9: Supply of tender schedule to Registered contractors to tender

for works in the Public Works Department. " In accordance with the orders in force contractors registered in Public Works Department shall be eligible to obtain tender schedule and to tender for works in the Public Works Department.

Contractors Registered in Highways and Rural Works Department/ Construction on Branch of Industries Department/Technical Education Public Health Engineering and Municipal Works Department/Railway/Military Engineering Services/Central Public Works Department/Local Bodies other Departments of TamilNadu Government shall also be eligible to obtain tender schedules and to tender for works in the Public Works Department.

Signature of the applicant (Seal of the company in the case of a firm.)

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கடித நகல் :

முதன்மை தலைமைப்பொறியாளர், நீஆது., மற்றும் தலைமைப்பொறியாளர் (பொது), பொபது, சேப்பாக்கம், சென்னை-5 அவர்களிடமிருந்து எல்லா தலைமைப் பொறியாளர்கள் நீஆது, (மற்றும்) கட்டிடம் அவர்களுக்கு முகவரியிட்டு அனுப்பப்பட்ட கடித எண். உசெபொ/ தொநு.1/ இபொ/ 40322/பொது/ நாள்: 07.03.2005-ன் உண்மை நகல்.

அப்பயா,

பொருள்: ஒப்பந்தக்காரர் பதிவு - மூன்று ஆண்டுகளுக்கு ஒருமுறை சொத்து மதிப்புச் சான்றிதழ் புதுப்பித்தல் தொடர்பாக சில தெளிவுரைகள் அளித்தல் தொடர்பாக பொறியாளர் குழுமத்தின் தீர்வுகள் குறித்து.

பார்வை: பொறியாளர் குழுமம் கட்டிடம் ந.க.எண். 447/ நாள்:25.02.2005.

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பார்வையில் கண்டுள்ள பொருள் தொடர்பான 25.02.2005 அன்று நடைபெற்ற 447வது பொறியாளர் குழு கூட்டத்தில் கீழ்க்காணும் தீர்வுகள் எடுக்கப்பட்டுள்ளன என்பதை தெரிவித்துக் கொள்கிறேன்.

மூன்று ஆண்டுகளுக்கு ஒருமுறை நடப்பு சொத்து மதிப்புச் சான்றிதழ் பெறுதல் அரசிடமிருந்து விளக்கம் பெறலாம் எனவும் அரசின் விளக்கம் பெறும் வரை ( தலைமைப் பொறியாளர் கட்டிடம்) அவர்கள் இதன் தொடர்பாக பின்பற்றும் விதிமுறைகள் எல்லா தலைமைப் பொறியாளர் (நீர்வள ஆதார அமைப்பு) பொபது அவர்களும் பின்பற்றலாம் எனக் கேட்டுக்கொள்ளப்படுகிறது.

இது தொடர்பாக முதன்மை தலைமைப் பொறியாளர் நீர்வள ஆதார அமைப்பு) மற்றும் தலைமைப்பொறியாளர் ( பொது) அவர்கள் அரசிடமிருந்து விளக்கம் பெற தகுந்த நடவடிக்கை எடுக்கும்படி கேட்டுக்கொள்ளலாம்.

ஓம்/.....

முதன்மை தலைமைப்பொறியாளர், நீஆது.,  
மற்றும் தலைமைப் பொறியாளர் (பொது).

கடித நகல் :

திரு.தி. ஜெயச்சந்திரன், பி.இ., தலைமைப்பொறியாளர், (கட்டடம்), கட்டட அமைப்பு, பொபது., சேப்பாக்கம், சென்னை-5, அவர்களிடமிருந்து முதன்மைத் தலைமைப் பொறியாளர், (நீஆது) மற்றும் தலைமைப் பொறியாளர் (பொது), பொதுப்பணித் துறை சென்னை - 600 005, அவர்களுக்கு அனுப்பப்பட்ட கடித நகல் எண். தவஅ/அ/20661/2003-1, நாள்:29.05.2003-ன் உண்மை நகல்.

அய்யா,

பொருள்: ஒப்பந்தக்காரர் பதிவு - மூன்று ஆண்டுகளுக்கு ஒருமுறை சொத்து மதிப்புச் சான்றிதழ் புதுப்பித்தல் சம்பந்தமாக - சில தெளிவுரைகள் கோருதல்.  
பார்வை: அரசுக் கடித எண். 976/ ஜி.1/ 2001.12/ பொதுப்பணித்துறை, நாள்:23.05.2002.

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பார்வையில் கண்டுள்ள கடிதத்தில், பொதுப்பணித்துறையில் ஒப்பந்தக்காரர்களாகப் பதிவு செய்வதற்காக விண்ணப்பதாரர்கள் போலியாக சொத்து மதிப்புச் சான்றிதழ்கள் அளிப்பதைத் தவிர்த்திடும் பொருட்டு, ஒப்பந்தக்காரர்கள் சொத்து மதிப்புச் சான்று குறித்து பொதுவான அறிவுரை வழங்க " ஒவ்வொரு ஆண்டும் அல்லது மூன்றாண்டுகளுக்கு " ஒரு முறை ஒப்பந்தக்காரர் கொடுத்த சொத்து மதிப்புச் சான்றிதழை உறுதி செய்யக் கோரலாமா ? என்பது குறித்து கீழ்க்கண்டவாறு தெளிவுரை வழங்கி பின்வரும் நடைமுறைகளைக் கடைப்பிடிக்கலாமென அரசு ஆணை வழங்கியுள்ளது.

ஆண்டுக்கு ஒரு முறை சொத்து மதிப்புச் சான்றிதழ் பெற்ற துறையின் ஆய்வுக்குக் கொடுப்பதென்பது ஒப்பந்தக்காரர்களுக்கு மிகுந்த சிரமத்தை அளிக்குமென்று ஒப்பந்தக்காரர்கள் சங்கம் தெரிவித்துள்ள நிலையில் ஒப்பந்தப்புள்ளிகள் தேர்வு செய்யும்போது ஒப்பந்தக்காரர்களின் நிதித்திறன் குறித்து வருமானவரிச் சான்றிதழ் மூலமாக ஆய்வு செய்தாலும், ரூ.1 கோடிக்கு மேல் மதிப்புள்ள பணிகளுக்கு முன் தகுதி பெற ஒப்பந்தக்காரர்களின் முந்தைய ஆண்டு சாதனை ( நிதி ஆதாரம்) வரவு செலவு இருப்பு நிலை குறிப்பு, சொத்துச் சான்றிதழ் போன்ற பல தகுதிகளை பார்க்கப்படுவதாலும், மூன்றாண்டுகளுக்கு ஒருமுறை சொத்து சான்றிதழை சரிபார்த்துக் கொண்டால் போதுமானதெனவும், இதனிடையில் தேவைப்பட்டால் வில்லங்கச் சான்றிதழ் பெற்று உறுதி செய்யலாமெனவும் கருத்து தெரிவித்து மேற்படி கருத்தினைப் பின்பற்றாமாறு பொதுப்பணித்துறையிலுள்ள அனைத்து தலைமைப்பொறியாளர்களையும் அரசு அறிவுறுத்தியுள்ளது.

2. மேற்படி அரசுக் கடிதத்தில் உள்ள ஆணையின்படி, இனிவருங் காலங்களில் ஏற்கனவே, பொதுப்பணித்துறையில் ஒப்பந்தக்காரர்களாகப் பதிவு பெற்றுள்ள ஒப்பந்தக்காரர்கள் அனைவரும் மூன்றாண்டுகளுக்கு ஒருமுறை நடப்பு காலத்திற்கான சொத்து மதிப்புச் சான்றிதழ் அளித்தால் மட்டுமே அவர்களது "பதிவு" தொடரும் என்றாகிறது.

3. மேற்படி அரசுக் கடிதத்தில் உரிய கருத்து தற்போது பொதுப்பணித்துறையில் ஒப்பந்தக்காரர்களாகப் பதிவு செய்து கொள்வதற்காக நடைமுறையில் உள்ள விதிமுறைகள் / நிபந்தனைகளுக்கு மாறுபட்டதாக அமைந்துள்ளது. தற்போதுள்ள விதிகள் / நிபந்தனைகளின்படி, பதிவு கோரும் விண்ணப்பத்துடன் எந்த வகுப்பில் பதிவு கோருகின்றாரோ, அந்த வகுப்பிற்கான பண வரம்பில் 30 விழுக்காடு அளவுக்கு (முதல் வகுப்பு எனில் குறைந்தது ரூ.30 இலட்சம் என்ற அளவுக்கு) நடப்பு காலத்திற்கான அசையாச் சொத்துக்களின் மீது வருவாய் வட்டாட்சியரால் வழங்கப்பட்ட சொத்து மதிப்புச் சான்றிதழ் பெற்று அளிக்க வேண்டும். ஒப்பந்தக்காரர்களாக பதிவு பெற்ற பின்னர் கால முறை அளவில் சொத்து மதிப்புச் சான்றிதழ் அளிக்க வேண்டுமென்ற விதிகள் ஏதும் இது நாள் வரை இல்லை. வகுப்புயர்வு கோரும் போது மட்டுமே மீண்டும் உரிய அளவுக்கான சொத்து மதிப்புச் சான்றிதழ் அளிக்க வேண்டுமென விதிகள் உள்ளன.

4. எனவே, பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் கூறப்பட்டுள்ளவாறு ஒப்பந்தக்காரர்கள் மூன்றாண்டுகளுக்கு ஒருமுறை சொத்து மதிப்புச் சான்றிதழ் அளித்திட வேண்டுமென்ற நிபந்தனை புதிதாகச் சேர்க்கப்பட வேண்டுமெனில் ஒப்பந்தக்காரர்கள் பதிவுக்கான விதிமுறைகள் முதலில்

திருத்தப்பட வேண்டும். மேலும், பொதுப்பணித்துறை விதிமுறை அரசுக்கு உரிய திருத்தம் வெளியிடப்பட வேண்டும்.

5. மூன்றாண்டுகளுக்கு ஒருமுறை சொத்து மதிப்புச் சான்றிதழ் அளிக்கத் தவறும் ஒப்பந்தக்காரர்கள் மீது எடுக்கப்பட வேண்டிய தக்க நடவடிக்கை குறித்து பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் ஏதுவும் குறிப்பிடப்படவில்லை.

6. மூன்றாண்டுகளுக்கு ஒருமுறை சொத்து மதிப்புச் சான்றிதழ் அளிக்க தவறும் ஒப்பந்தக்காரர்கள் பதிவு தற்காலிகமாகவேணும் நீக்கப்படுமென்று விதிகள் திருத்தப்பட்டால்தான் மேற்படி நிபந்தனையை ஒப்பந்தக்காரர்கள் சரிவரப் பின்பற்ற முன் வருவார்கள். இவ்வாறு தற்காலிக பதிவு நீக்கம் செய்யப்படுவார்களென, முன்கூட்டியே, அதாவது பதிவு செய்யும்போதே தெரிவிக்கப்பட்டால்தான் இந் நிபந்தனை சட்ட ரீதியாக செல்லுபடியாகக் கூடியதாக அமையும். எனவே, மூன்றாண்டுகளுக்கு ஒரு முறை சொத்து மதிப்புச் சான்றிதழ் அளிக்கப்பட வேண்டும் எனவும் அவ்வாறு சொத்து மதிப்புச் சான்றிதழ் அளிக்கத் தவறும் ஒப்பந்தக்காரர்களின் பதிவு தற்காலிகமாக நீக்கம் செய்யப்படும் எனவும் புதிய நிபந்தனைகளை உள்ளடக்கி ஒப்பந்தக்காரர் பதிவுக்கான விதி முறைகள் மற்றும் வரன்முறைபடுத்தப்பட்ட சட்டத் தொகுப்பினோடு ஆகியவைகளுக்கு உரிய திருத்தங்கள் உடனடியாக வெளியிடப்பட வேண்டும். மேற்கூறப்பட்டுள்ளவாறு சட்ட ரீதியாகச் செல்லுபடியாகக் கூடிய வகையில் ஏற்கனவே உள்ள விதி முறைகளுக்கு திருத்தங்கள் வெளியிடப்பட்ட பின்னரே பொதுப்பணித்துறையில் ஏற்கனவே பதிவு பெற்றுள்ள/புதிதாகப் பதிவு பெறவுள்ள ஒப்பந்தக்காரர்கள் யாவரும், மூன்றாண்டுகளுக்கு ஒருமுறை நடப்பு காலத்திற்கான “சொத்து மதிப்புச் சான்றிதழ்” கொடுக்க வேண்டுமென பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் உள்ள ஆணைகளைச் செயல்படுத்த முடியும்.

7. எனவே, பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் உள்ள ஆணைகளை செம்மையான முறையில் நிறைவேற்றிடும் வகையில் நடைமுறையிலுள்ள ஒப்பந்தக்காரர்கள் பதிவுக்கான விதிமுறைகளுக்கும், வரன்முறைபடுத்தப்பட்ட சட்டத் தொகுப்பேட்டிற்கும் உரிய திருத்தங்கள் வெளியிட அரசுக்கு கருத்துரு அனுப்பி, ஆணைகள் பெற்றுத் தரும்படி கேட்டுக் கொள்கிறேன்.

8. மேற்கூறப்பட்டுள்ள திருத்தங்கள் இன்றி, பார்வையில் கண்டுள்ள அரசுக் கடிதத்திலுள்ள ஆணைகளைச் செயல்படுத்தினால் சட்ட ரீதியான சிக்கல்கள் எழ வாய்ப்புகள் உள்ளதால் விதி முறைகளுக்கான திருத்தங்கள் அரசினால் வெளியிடப்படும் வரை பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் உள்ள ஆணைகளைச் செயல்படுத்திட வேண்டாமென கட்டடப் பிரிவின் கண்காணிப்புப் பொறியாளர்களை அறிவுறுத்தியுள்ளேன். இதனை உறுதி செய்யும் படியும், நீர்வள ஆதார அமைப்பின் தலைமைப் பொறியாளர்கள் மற்றும் கண்காணிப்புப் பொறியாளர்கள் ஆகியோருக்கு மேற்கண்டவாறு தெளிவுரை வழங்கும்படியும் கேட்டுக்கொள்கிறேன்.

9. வருவாய் வட்டாட்சியரால் வழங்கப்படும் சொத்து மதிப்புச் சான்றிதழ் செல்லுபடியாகக்கூடிய கால அளவு குறித்து கண்காணிப்புப் பொறியாளர்கள் அறிவுரைகள் கோரியுள்ளனர். பொதுவில் வருவாய்த் துறையினர் அசையாச் சொத்துக்களின்மேல் அளிக்கும் சொத்து மதிப்புச் சான்றிதழ் செல்லுபடியாகக் கூடிய கால அளவு குறித்து அச்சான்றிதழில் எதுவும் குறிப்பிடுவதில்லை. எனினும் கடலூர், ஈரோடு, குழித்துறை ஆகிய வருவாய் வட்டங்களின் வட்டாட்சியர்களால் வழங்கப்படும் சொத்து மதிப்புச் சான்றிதழ்களில் “வழங்கப்பட்டுள்ள சொத்து மதிப்புச் சான்றிதழ் வழங்கப்பட்ட நாளிலிருந்து ஆறுமாத காலத்திற்கு மட்டுமே செல்லத்தக்கது” என தெளிவாகக் குறிப்பிடுபடுகின்றது. மேலும் கர்நாடக மாநில வருவாய்த் துறையினரால் வழங்கப்படும் சொத்து மதிப்புச் சான்றிதழ்களிலும் வழங்கப்பட்ட நாளிலிருந்து ஆறுமாத காலத்திற்கு மட்டுமே சான்றிதழ் செல்லுபடியாகக் கூடியதென குறிப்பிடப்படுகின்றது.

10. பொதுப்பணித்துறையில் ஒப்பந்தக்காரர்களாகப் பதிவு பெறுவதற்கும் முன் தகுதி ஒப்பந்தப்புள்ளிகளிலும் நடப்பு காலத்திற்கான சொத்து மதிப்புச் சான்றிதழ் பெறப்பட்டு அளித்திட வேண்டுமென விதிகள் உள்ள நிலையில் நடப்பு காலம் என்பதற்கு ‘சொத்து மதிப்புச் சான்றிதழ் செல்லுபடியாகக்கூடிய காலம்’ என்று பொருள் கொள்ள வேண்டியுள்ளது. எனவே மேற்படி சான்றிதழ்களில் செல்லுபடியாகக் கூடிய கால அளவு குறித்து வருவாய் நிலை ஆணைகள், வருவாய்த்துறை செயல் முறை ஆணைகளில் விதிகள் ஏதேனும் வகுக்கப்பட்டுள்ளனவா? என தெரிவிக்கும் படியும் வருவாய் வட்டாட்சியர்களால் வழங்கப்படும் சொத்து மதிப்புச் சான்றிதழ் எவ்வளவு காலத்திற்கு செல்லுபடியாகுமெனத் தெவிக்கும்படியும் கோரி சென்னை நில நிர்வாகத்துறை ஆணையருக்கு தலைமைப் பொறியாளர் (பொது) அவர்களின் கடித எண். தவஅ/அ/9450/2002-1/ நாள் 11.04.2002-ல் கடிதம் அனுப்பப்பட்டும் மேற்படி விளக்கம் பெறப்பட வில்லை.

11. பொதுப்பணித்துறையில் அனைத்துப் பிரிவுகளிலுள்ள கண்காணிப்புப்பொறியாளர்கள்/செய்பொறியாளர்கள் அனைவரும் ஒப்பந்தக்காரர்கள் பதிவு மற்றும் முன் தகுதி ஒப்பந்தப்புள்ளி ஆகியவைகள் ஒரே சீராக நடைமுறையைக் கடைப்பிடிக்கும் வகையில் சொத்து மதிப்புச் சான்றிதழ் செல்லுபடியாகக் கூடிய கால அளவு குறித்து தெளிவுரை வழங்க வேண்டிய அவசியம் தற்போது

எழுந்துள்ளது. எனவே, இப்பொருள் குறித்து அரசின் ஆணைகளை பெறுதல் தரும்படி கேட்டுக் கொள்கிறேன். அரசின் ஆணைகள் பெறப்படும் வரை, கடலூர் ஈரோடு, குழித்துறை ஆகிய வருவாய் வட்டாட்சியர்கள் மற்றும் கர்நாடக மாநில வருவாய்த்துறையினர் குறிப்பிடுவது போல் சொத்து மதிப்புச் சான்றிதழ் வழங்கப்பட்ட நாளிலிருந்து ஆறு மாதங்களுக்கு மட்டுமே செல்லுபடியாகுமெனவும், ஒப்பந்தக்காரர்கள் பதிவு/ மறுவகைப்படுத்துதல்/ வகுப்புயர்வு பெறுதல்/ முன் தகுதி ஒப்பந்தக்கள் ஆகியவற்றிற்காக ஒப்பந்தக்காரர்களால் சமர்ப்பிக்கப்படும் சொத்து மதிப்பு சான்றிதழ் (வழங்கப்பட்ட நாளிலிருந்து) ஆறு மாதங்களுக்குள் பெறப்பட்டிருக்கப்பட வேண்டுமென பொதுப்பணித்துறையின் அனைத்துப்பிரிவு கண்காணிப்புப் பொறியாளர்களுக்கும், செயற்பொறியாளர்களுக்கும் தெளிவுரை வழங்கும்படி கேட்டுக் கொள்கிறேன்.

12. பார்வையில் கண்டுள்ள அரசுக் கடிதத்தில் மூன்றாண்டு கால அளவுக்குள் தேவைப்பட்டால் வில்லங்கச் சான்றிதழ் பெற்று சொத்து மதிப்புச் சான்றிதழை உறுதி செய்து கொள்ளலாமெனக் குறிப்பிடப்பட்டுள்ளது. மேலும், மிக நீண்ட காலத்திற்கு முன்னர் பெறப்பட்ட சொத்து மதிப்புச் சான்றிதழில் குறிப்பிடப்பட்டுள்ள அசையாச் சொத்துக்களின் மீது வில்லங்கம் ஏதுமில்லை என்று பதிவுத்துறையினரால் வழங்கப்படும் வில்லங்கச் சான்றிதழின் அடிப்படையில் ஒப்பந்தக்காரர்களின் சொத்து மதிப்பு கணக்கில் கொள்ளப்பட்டு ஒப்பந்தக்காரர்களாகப் பதிவு செய்யும் நடைமுறை பொதுப்பணித்துறையின் சில வட்டங்கள் / கோட்டங்களில் காணப்படுகின்றது.

13. இது தொடர்பாக கீழ்க்கண்ட கருத்தினை வலியுறுத்த விரும்புகிறேன். பதிவுத்துறையிலிருந்து வழங்கப்படும் வில்லங்கச் சான்றிதழ் கூறப்பட்டுள்ள சொத்துக்களின் மேல் வில்லங்கம் ஏதுமில்லை என்பதற்கான அத்தாட்சியே அன்றி, அச்சொத்துக்களின் விண்ணப்பதாரருக்கு அன்றைய தேதியில் சொந்தமானது என்பதற்கு சான்றாக அமையாது. மேலும் வில்லங்கச் சான்றிதழில், அச்சான்றிதழ் கோரியவரின் பெயர் குறிப்பிடப்பட்டிருக்காமே தவிர, அச்சொத்துக்களின் உரிமையாளர் பற்றிய குறிப்பேதும் இருக்காது. இதுதவிர எவருடைய சொத்தின் பேரிலும், அச்சொத்துக்கு சம்பந்தமே இல்லாதவர்கள் கூட வில்லங்கச் சான்றிதழ் கோரி பெற்றுக் கொள்ளலாம்.

14. எனவே, மிக நீண்ட காலத்திற்கு முன்னர் அதாவது ஆறு மாதங்களுக்கு முன்னர் பெறப்பட்ட சொத்து மதிப்புச் சான்றிதழின் மீது, நடப்பு காலத்திற்கான வில்லங்கச் சான்றிதழ் பெற்று, ஒப்பந்தக்காரர்கள் பதிவு செய்யப்படுவது, சொத்து மதிப்புச் சான்றிதழ் கோரிப்பரிசீலனை செய்வதன் அடிப்படை நோக்கத்தை நிறைவேற்றுவதாகாது. எனவே, நடப்புக் காலத்திற்கான வில்லங்கச் சான்றிதழ் பெற்று ஒப்பந்தக்காரர்களாகப் பதிவு செய்யும் நடைமுறை, முற்றிலுமாகக் கைவிடப்பட வேண்டுமென பொதுப்பணித்துறையின் அனைத்துப் பிரிவு கண்காணிப்புப் பொறியாளர்கள் / செயற்பொறியாளர்களுக்கு தெளிவுரை வழங்கும்படி கேட்டுக் கொள்கிறேன்.

15. பத்தி எண். 7ல் கேட்டுக்கொண்டுள்ளவாறு அரசின் ஆணைகளைப் பெற்றுத் தரும்படியும், பத்தி எண்.8 மற்றும் 14ல் கோரியுள்ளவாறு பொதுப்பணித்துறையின் அனைத்துப் பிரிவு தலைமைப் பொறியாளர்கள், கண்காணிப்புப் பொறியாளர்கள் மற்றும் செயற்பொறியாளர்கள் ஆகியோருக்கு தெளிவுரைகள் வழங்கும்படியும் கேட்டுக் கொள்கிறேன்.

/ஓம்/ .....  
தலைமைப் பொறியாளர் (கட்டடம்)

/உண்மை நகல்/

பொதுப்பணித்துறை  
புனித ஜார்ஜ் கோட்டை, சென்னை 9

கடிதம் எண். 976/ஜி1.2001/12, நாள். 23.05.2002

அனுப்புநர்

தயானந்த் கட்டாரியா இ.ஆ.ப.,

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பெறுநர்

தலைமைப்பொறியாளர் (பொள்ளாச்சி மண்டலம்)

பொதுப்பணித்துறை

கோயம்புத்தூர்

பொருள் : பொதுப்பணித்துறை ஒப்பந்தக்காரர்களாக பதிவு செய்தல் போலியாக சொத்துச் சான்றிதழ்கள் அளிப்பதைத் தவிர்த்தல் – பொதுவான அறிவுரைகள் வழங்குதல் குறித்து.

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2. தலைமைப் பொறியாளர் (சு) பொபது, சென்னை 5 கடித எண். தவஅ/அ/181661/95/ நாள். 23.01.2002.

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ஒப்பந்தக்காரர்களின் சொத்து மதிப்பு சான்று குறித்து பொதுவான அறிவுரை ஒவ்வொரு ஆண்டும் / மூன்றாண்டுகளுக்கு ஒருமுறை ஏற்கனவே ஒப்பந்தக்காரர் கொடுத்த சொத்துச் சான்றிதழை உறுதி செய்யக் கோரலாமா என்பது குறித்த தெளிவுரை மீது பின்வரும் நடைமுறைகளைக் கடைபிடிக்கலாம் என அரசு கருதுகின்றது.

ஆண்டுக்கு ஒருமுறை சொத்து மதிப்பு சான்றிதழ் பெற்று துறையின் ஆய்வுக்கு கொடுப்பது என்பது ஒப்பந்தக்காரர்களுக்கு மிகுந்த சிரமத்தினை அளிக்கும் என்று ஒப்பந்தக்காரர்கள் சங்கம் (Contractors Association of India) தெரிவித்துள்ள நிலையில் ஒப்பந்தப்புள்ளிகள் தேர்வு செய்யும்போது ஒப்பந்தக்காரர்களின் நிதித்திறன் குறித்து பொதுவில் வருமான வரி சான்றிதழ் (Income Tax Certificate) மூலமாக ஆய்வு செய்வதாலும், ரூபாய் 1 கோடிக்கு மேல் மதிப்புள்ள வேலைகளில் முன் தகுதி பெற ஒப்பந்தக்காரரின் முந்தைய ஆண்டுகளின் சாதனை (Out Turn) ஆதாரம் (Working Capital) வரவு செலவு இருப்பு நிலைக் குறிப்பு (Balance Sheet) சொத்து சான்றிதழ் (Solvency Certificate) போன்ற பல தகுதிகள் பார்க்கப்படுவதாலும், மூன்றாண்டுகளுக்கு ஒருமுறை சொத்துச் சான்றிதழை (Solvency Certificate) சரிபார்த்துக் கொண்டால் போதுமானது. இதனிடையே தேவைப்பட்டால் வில்லங்கச் சான்றிதழ் (Encumbrance Certificate) பெற்று உறுதி செய்யலாம் எனவும் கருதப்படுகிறது.

2. எனவே மேலே பத்தி 1ல் கூறப்பட்டுள்ள கருத்தினை பின்பற்றுமாறு பொதுப்பணித்துறையிலுள்ள அனைத்து தலைமைப் பொறியாளர்களும் அறிவுறுத்தப்படுகின்றனர்.

தங்கள் உண்மையுள்ள  
சிறப்பு அலுவலருக்காக

நகல்

தலைமைப் பொறியாளர் (கட்டிடம்) சென்னை 5  
முதன்மை தலைமைப் பொறியாளர், சென்னை 5  
இ.கோ.

## SECTION VI

### GOVERNMENT ORDERS & CIRCULARS FOR IRRIGATION

Copy of :



Letter No.17373/L1/2009-1, dated 18/11/2009

From

K.S.SRIPATHI.I.A.S.,  
Chief Secretary to Government.

To

The Commissioner of Rural Development, Chennai -15.  
The Director of Town Panchayat , Chennai -5.  
The Director of Municipal Administration, Chennai-5  
The Director of Tourism, Chennai-2.  
The Principal Chief Conservator of Forest , Chennai -15.  
The Engineer in Chief (WRO) and CE.(Gen) PWD, Chennai-5.  
All District Collectors.

Sir

Sub : Waterways Operation of ferry service – Guidelines for  
Ensuring safety of commuters – Reg.

The Tamin Nadu Government has enacted Tamil Nadu canals and Public ferries Act, 1890 for securing the safety of passengers. Further the Tamil Nadu Panchayats (Procedure for Conducting Public Auction of Lease and Sales in Panchayat) Rules, 2001 provides for regulating ferry services by the Panchayat Raj bodies. Elaborate instructions have already been recently issued by Poompuhar Shipping Corporation Limited and Tamil Nadu Tourism Development Corporation Limited for ensuring safety in ferrying passengers across water bodies. Thus in order to prevent any mishap n ferry services and to augment safety of passengers being ferried, comprehensive guidelines are